

CALL FOR APPLICATIONS RIGHT TO STUDY 2024/2025

It is the responsibility of the Republic to remove economic and social obstacles, which, by limiting the freedom and equality of citizens, prevent the full development of the individual (...)

Italian Constitution - Fundamental Principles - Article 3

#Righttostudy



Dear Students,

With the publication of the new call for applications for the 2024/2025 academic year, the Lazio region renews its commitment to promoting the right to study.

University education is of strategic importance for our region and our country and is fundamental to society's intellectual and professional growth. The Italian Constitution states that 'school is open to everyone' and it is the task of the Republic to remove economic and social obstacles, which, by limiting the freedom and equality of citizens, prevent the full development of the individual. The universal right to education, enshrined in Article 26 of the Universal Declaration of Human Rights, is one of the pillars of the Republic.

Promoting university study also means growing the national economy. Today, universities play a particularly strategic role, not least because of the dynamics inherent in skills training and knowledge development, which are decisive factors in an advanced, industrialised country such as ours.

For all these reasons, we are committed to making the university system more attractive and to supporting as many students as possible who wish to further their education at a university in our region.

Facilitating access to and the exercise of this right through support measures, and activating adequate economic support and providing welcome areas are tasks that the writer is called upon to honour with the greatest commitment.

In pursuit of these objectives, we want to continue the path of fruitful cooperation and discussion already under way with student representatives, with the common aim of improving and implementing services that allow for the right to study to be exercised in full.

In consideration of the comments and proposals in our meeting, we have, for example, reduced the amount required for the security deposit, focusing on the responsible management of a common good. We have also increased to 10% the rise in the scholarship recognised by Ministerial Decree 1320/2021 for students with disability grade of at least 66%, or with a recognised disability under Article 3, paragraph 3 of Law 104/92.

Furthermore, as of the 2024/2025 academic year, the scholarship will be paid partly through a monetary payment and partly through services, simultaneously granting, regardless of the status of the Beneficiary or Eligible Non-Recipient, a free daily meal for 10 months, to be consumed at DiSCo canteens. Nevertheless, it will be possible to monetise the fee in services in the event that the student is enrolled in a course taking place in Rome, or in a municipality of the Lazio region where the canteens are not managed by DiSCo.

We are certain, however, that we can still improve the services offered: our hope is that the opportunities offered by the new call for applications will help many young people to study at our region's universities and achieve the desired results.

Dear students, always remember that study is the only tool we have to climb over the wall of ignorance. Education means independence, freedom of thought and the ability to exchange views with others. With this in mind, and as Albert Einstein once said, never consider study as a duty, but as an enviable opportunity.

Hon. Prof. Luisa Regimenti

Councillor for the University

Dear Students,

In 2024 DiSCo once again continues its efforts to improve its services and to streamline the procedures for participation in the call for applications for the right to study, so as to guarantee this right to as many students as possible.

This is a concrete commitment by DiSCo, which, thanks also to the use of resources from the National Recovery and Resilience Plan and the European Social Fund, made it possible to award more than 35,000 scholarships last year alone, thereby eliminating the figure of the Eligible Non-Recipient.

Such results are the fruit of the commitment of those who have worked on the procedures for planning, designing, executing and reporting on scholarships, the main instrument through which the 'right to study' has come about.

A right that, as now recognised, is little more than a century old with its current meaning and with the responsibilities of the state in this area. A right where today, and more so than in the past, language must be used that, whilst remaining within the framework of legal terminology, is in step with the times.

Using language as a starting point, it is possible to reconstruct, for instance, the history of the scholarship institution.

A history that goes back to the Middle Ages where one could find initiatives for the 'outsider students and their stay'. As you can see, already from the words used ('outsider') it is clear how distant the current set-up is from the historical one.

Compared to other European countries, Italy was late in providing benefits to deserving and needy students.

Even in the 19th century, there was a belief that it was not the state, but 'society' that should take care of education and the organisation of the school system.

The era of university being seen as an elitist institution now seems ancient history.

Again, the language used indicates the signs of time. Just think that it was not until the 1920s and 1930s that the 'Opere universitarie' and 'Casse scolastiche' came into being.

Here we come to the rules found in the Constitution of the Italian Republic, where we find the roots of the right to university study as we know them today.

In fact, the second paragraph of Article 3 entrusts the Republic with the task of removing economic and social obstacles that, by effectively limiting the freedom and equality of citizens, prevent the full development of the individual and the participation of all workers in the political, economic and social organisation of the country.

Article 34, paragraphs 3 and 4, provides that the able and deserving, even if deprived of means, have the right to attain the highest levels of education and states that the Republic must render this right effective through scholarships and family allowances, as well as other provisions to be allotted via a competitive exam.

This story is the starting point and premise for the call for applications for the 2024/2025 academic year, which is largely in line with the previous academic year, but there are some significant elements of diversification and further initiatives to improve communication.

- Similar to what has already been implemented by the main bodies for the right to university studies for some time, as of the academic year 2024/2025, the scholarship will be paid to you partly through a monetary payment and partly through services, simultaneously granting, regardless of your status as a Beneficiary or Eligible Non-Recipient, a free daily meal for 10 months, to be consumed at DiSCo canteens. Nevertheless, it will be possible to monetise the fee in services in the event that the student is enrolled in a course taking place in Rome, or in a municipality of the Lazio region where the canteens are not managed by DiSCo;
- Although the rules for participation have not substantially changed, should the student apply for accommodation, they must pay special attention to complying with the deadlines outlined in the call for applications. In order to be able to anticipate the allocation of accommodation places, the deadlines by which students applying for accommodation must finalise their competition position have been brought forward;
- In order to facilitate access to accommodation places, accepting the Council's proposals, the security deposit amount has been reduced, focusing on the responsible management of a common good;
- The call for applications includes the revaluation of the cost of accommodation services related to university residences, adjusting the amounts in compliance with current regulations and differentiating it according to the characteristics of the structure, especially in relation to the usability of the cafeteria service,
- Exercising a power provided for by law, DiSCo raised to 10% the scholarship increase recognised by Ministerial Decree 1320/2021 in favour of students with a disability of at least 66% or with a recognised handicap pursuant to Article 3 paragraph 3 of Law 104/92.

As every year, you are asked to read the notice and carefully fill in the online application, and to this end, a series of guides have been prepared which are available at www.laziodisco.it, the website dedicated to of the call for applications.

This is a support tool to help prevent errors during the completion of the application that may deprive the student of an opportunity such as a scholarship or an accommodation place.

As resources are not unlimited, these are all useful tools for exercising a right that is provided for those who want to access a first academic degree (unfortunately, it is not possible to finance a second degree of the same grade, even if acquired abroad).

In summary, DiSCo continues in its efforts to simplify procedures and improve the language; nevertheless, this cannot take the place of the traditional but heartfelt wish for success with your studies.

Giuseppe Giorgio Ciardi

DiSCo Special Commissioner

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Deadlines

Submission of applications	
From 10 June to 22 July 2024, at 12:00pm	Compilation and submission of the application form (first phase).
From 30 July to 12 August 2024, at 12:00pm	For students admitted to the second phase: period of time to access the application form again and make amendments/ corrections and new submissions.
12 August 2024, at 12:00pm	Deadline for submitting the application.
DSU/ISEE	
22 July 2024	Mandatory deadline for students residing in Italy to sign the DSU to access the benefits for the right to university education.
10 December 2024	Mandatory deadline for students not residing in Italy to file the ISEE Universitario Parificato (ISEEUP) at one of the CAFs (Tax Advisory Centres) recognized by DiSCo.
10 December 2024	Mandatory deadline for DiSCo to retrieve the DSU from the INPS database.
Rental Agreement	
29 November 2024	Mandatory deadline for signing a rental agreement.
27 December 2024	Mandatory deadline for entering the rental agreement details into the system.
Other regularisation requirements	
10 December 2024	Deadline for students applying for an Accommodation Place for: <ul style="list-style-type: none"> the completion of university enrolment; providing the documentation, in the section “Il mio profilo” (My Profile) for students, even if provisional, for the residence permit. status regularisation: elimination of blocks/inconsistencies in the system.
10 February 2025	Deadline for students not applying for an Accommodation Place for: <ul style="list-style-type: none"> the completion of university enrolment; providing the documentation, in the section “Il mio profilo” (My Profile) for students, even if provisional, for the residence permit. status regularisation: elimination of blocks/inconsistencies in the system.

Section I – General principles and definitions

Art.1 General principles

The Lazio Region, through DiSCo, the regional body for the right to education and the promotion of knowledge, protects and promotes the right to university education, as a fundamental tool for 'removing the economic and social barriers that limit the full development of the human person' (Article 3 of the Constitution of the Italian Republic).

Through this Call for applications, DiSCo regulates access to the benefits for the academic year 2024/2025.

Benefits may be requested yearly, until the highest level of university education is attained. Benefits cannot be requested while the student is obtaining a second degree of the same cycle as the one already achieved (e.g. a double three-year degree.)

Benefits are awarded by calculating and combining elements such as the applicant's income and merit.

Specific categories of students may benefit from facilitations and exemptions, such as students with disabilities of no less than 66%.

Support for filling in the application form

DiSCo provides various operational and informative tools, making up a system of constantly updated rules and procedures that can be found on the Call for Applications' webpage at www.laziodisco.it.

The presence of explanatory/support resources in the call for applications is flagged through symbols. An example of this is the command "see video" identified

by the following icon: "  , which indicates the requirement to watch a video.

The videos and other materials to understand and read the call for applications will be active also on the online application form. However, the text of the call for applications is the only complete and correct guide to submit applications.

Student's Personal Account

All DiSCo's communications and the outcomes of the applications are published on every student's personal account.

All DiSCo's communications published on the student's personal account are considered notifications for all legal purposes.

Students' duties

- Students are required to frequently consult the "Messages", "Payment History" and "Ticket" sections of their accounts on www.laziodisco.it;
- Before filling in the application form, students must view the support materials available on the webpage devoted to this call for applications www.laziodisco.it;
- International students not residing or domiciled in Italy must indicate a PEC address in the section "legal domicile". The address may be entered after the submission of the application, by accessing the "My Profile" section in the Student's personal account.

Alternatively to the PEC, students may elect domicile in a place different from DiSCo's university residences and offices hereunder, as per Art. 47 of the Civil Code; Failure to comply will result in the suspension of payments;

- Under penalty of having the competition position reviewed, students must formally notify of any modifications to what they declared at the time of application within 30 days of the event.

This particularly refers to the following changes:

- Personal information (tax identification number, residence, domicile, etc.);
- Withdrawal/forfeiture of the study right;
- Change of degree course and/or transfer to another university with or without recognition of exams/credits;
- Scholarships granted by bodies other than DiSCo;
- Other grants or services provided by bodies other than DiSCo except Erasmus grants and internship grants (what is commonly known as the 150-hour grant);
- any changes to the rental agreement;
- Any other changes as regards the information provided in the application.
- Should such omissions result in the failure or substantial modification of one or more of the mandatory admission requirements laid down in the notice, DiSCo will proceed to exclude the student.

Sources of finance


This call for applications can be financed through the following, but not limited to, sources:




- Revenue from the regional tax for the right to study;
- State Compensation Fund;
- The Lazio Region's own resources;
- The European Social Fund;
- Additional resources of the National Recovery and Resilience Plan,
- Mission 4 Component 1 Investment 1.7 "University Scholarships" - financed by the European Union NextGenerationEU.






The logos of the relative resources used are presented below.

Art.2 Definitions

For the purposes of this call for applications, the following definitions are used:


- a) **University:** the universities and academies of art, music and dancing (AFAM) listed in Annex A , based in the Lazio Region, and issuing legally valid qualifications;
- b) **Student:** any person who enrolls in a course at one of the Universities as defined above for the academic year 2024/2025;
- c) **Beneficiary:** any student who is assigned one or more benefits offered by the current call for applications. This condition applies if the declarations contained in the form are true and correct and the below-mentioned merit-based and income-based requirements are maintained throughout the academic year 2024/2025;
- d) **Eligible:** any student who meets the requirements established by this call for applications, but is not declared a "beneficiary" for lack of funds/accommodations; this condition applies if the declarations contained in the form are true and correct and the below-mentioned merit-based and income-based requirements are maintained throughout the academic year of reference;
- e) **First-year student:** any students who enrol in a first-year course at one of the Universities as defined above for the academic year 2024/2025; Students who have withdrawn from their studies and have re-enrolled in a first-year course for the academic year 2024/2025 are considered first-year students;
- f) **Student with disabilities:** students with a disability recognised in Italy of no less than 66%, or with handicaps certified pursuant to Art. 3, paragraph 3, Law no. 104 of 5 February 1992;

- g) **Location of the studies:** the Municipality where the course of studies is held.
In cases where courses are taught in several locations, the location where most of the course is taught in presence takes precedent;
- h) **“In-town” student:** student residing in the Municipality in which the university course is held. In-town students are also students enrolled at online universities, and predominantly follow distance-learning courses (more than 50% of the course);
- i) **“Commuter” student:** students who live within 50 kilometres from the municipality in which the course of study is held. For the students who attend courses in Rome or Cassino, the classification is calculated on their residence in one of the Municipalities listed in Annex B 
- j) **“Out-of-town” student:** students residing in a location that is more than 50km from the place where the course is held and pay for an accommodation, for a period of at least ten months between 1 October 2024, and 30 September 2025 in the town where the course is held. See - Annex C 
- k) **“Calculated commuter student”:** students who, despite living more than 50km from where the course is held, do not stay in accommodation in the Municipality in which the course is taught by way of a rental agreement with a minimum duration of 10 months. Furthermore, a “calculated commuter student” is a student who, while having signed a rental agreement of a minimum of 10 months, receives economic contributions/subsidies from public or private bodies to cover even partially the accommodation costs paid for the academic year 2024/2025; A "calculated commuter" is also considered to be an out-of-town student who does not comply with the framework set out in Article 10.1 concerning the inclusion of contract details;
- l) **Local branch office:** the local DiSCo office a student can address for the administrative activities connected to the applications and the benefits applied for. The relevant office is identified according to the University where the student is enrolled - Annex A 
- m) **Application form:** the online form, accessible via the student’s personal account, must be filled in and sent by July 22, 2024 to apply for the call for applications for the right to study 2024/2025;
- n) **Reserved area:** the section of the site www.laziodisco.it accessed via SPID/CIE. International students with residence outside Italy, access the Personal Account for the first time by registering and then being identified face-to-face by one of the affiliated CAFs. International students who have already gone through this procedure log in with their assigned credentials. The communications issued by DiSCo in this section have legal value;
- o) **System:** the coordinated and integrated set of computer software and procedures on the website www.laziodisco.it to acquire the applications for the benefits, verify the data acquired and process the results;
- p) **DSU:** the document containing the personal, income and assets details necessary to describe a family’s economic situation, in order to determine the household's economic situation to obtain the ISEE indicator for requesting subsidised benefits for the right to study;

- q) **ISEE**: The Indicator of the Equivalent Economic Situation for services subsidised for the right to university education is calculated based on the DSU data. As regards the ISEE calculation, the Call for applications refers to Prime Ministerial Decree no. 159 of December 5, 2013, and following modifications;
- r) **ISEEUP**: The Equalized Indicator of the Equivalent Economic Situation, underwritten at one of the Recognised CAFs;
- s) **Recognised CAF**: A Tax Advisory Centre (CAF) which has been accredited by DiSCo to release the ISEEUP certificate, that is valid to apply for this Call for applications. The list of recognized CAFs is available on DiSCo's institutional website .
- t) **SPID**: the public identity certification system enabling citizens to access the public administration online services, through a single digital identity via computer, tablet and smartphone .
- u) **CIE**: The Italian Electronic Identity Card issued by the Ministry of Home Affairs .
- v) **Ticket**: a communication sent to DiSCo through a specific IT management system that can be found in the student's personal account. In the current Call for applications, the "ticket" is identified as the "student's only means to communicate with DiSCo" .
- w) **Domicile**: the main place where a person operates, or studies and works from;
- x) **Elected domicile**: a place different from the residence, where the student intends to receive any paper communication from DiSCo, relative to this call for applications. The domicile cannot be elected at one of DiSCo's university residences herein;
- y) **Residence**: the place where the student normally lives, according to the municipal registry office, that is where the student lives in a stable and permanent way (except for university residences under this Call);
- z) **Joint study course**: a course activated through an agreement among different Universities, that merges several educational goals in one course of studies;
- aa) **S.T.E.M. courses**: courses in the macro areas of Science, Technology, Engineering and Mathematics  ;
- bb) **Student Code**: the alphanumeric code generated by the system that uniquely identifies the student to protect their privacy. The Student Code is visible in the student's private area and replaces the personal references in the various rankings and in any publication concerning DiSCo services.

Art.3 Benefits and Services to be awarded

Thanks to this Call for applications and subject to the available funds, DiSCo grants the following:

- Scholarships for degree programmes under Art. 4;
- Accommodation places at DiSCo's university Residences, under Annex G  ;
- Food service at DiSCo's university canteens and refreshment centres;
- Contributions for international mobility to participate in student mobility schemes adopted by individual universities;
- Graduation awards for the beneficiaries of a scholarship in the academic year 2023/2024 who complete a first-year or second-year degree or a Master's degree

within the legal duration of the relevant course of study.

Art.4 Beneficiaries

Students who are enrolled as at 10 February 2025 in one of the following courses at a University with headquarters in the Lazio Region are permitted access to the benefits:

- Degree;
- Master's degree;
- Single-cycle Master's degree;
- PhD programmes, except for students benefitting from scholarships, research grants, or any other grants from the University or other Institutions;
- Post-graduate school, except for medical students who are the beneficiaries of scholarships, internship contracts or other benefits and remuneration;
- Joint study courses, on condition that the students are enrolled at a university with legal headquarters in the Lazio Region and have paid the regional tax for the right to study in the Lazio Region.
- Students are entitled to scholarships, if they meet the income- and merit-based requirements, have been declared beneficiaries following the publication of the relative rankings, and their universities have confirmed the following even after the publication of the final results:
 - Their regular enrolment;
 - Their regular university degree;
 - The consistency between the data contained in the student's application and the findings.

The benefits referred to in this call for applications are granted for the first-time completion of each of the above course levels. The following student categories are not admitted to this call and are therefore considered excluded:

- Students with another university qualification, even if obtained abroad, equal to the title they intend to obtain at the end of the course they are enrolled in for the academic year 2024/2025;
- Students who, after changing degrees, have already obtained a scholarship for the same type of course for which they applied under this call for applications;

Students admitted to Specialisation Schools with deferred enrolment, governed by calls for applications issued by their respective universities, may access the benefits hereunder only if the year of enrolment coincides with the academic year 2024/2025.

Double enrolment

Students for the 2024/2025 academic year who have enrolled in two courses at the same time¹ may benefit from the conditions and services promoting the right to study only for one of the two courses taken at a University with legal headquarters in the Lazio Region. Such enrolment must be indicated in the online application. For the second course, a higher scholarship amount is envisaged, as per Art. 8 of the call for applications.

A student with one or more careers already started may apply for a scholarship, indicating the earliest enrolment date or, in case of enrolment to courses of different levels, the enrolment

¹ Pursuant to L 33/2022

date of the higher course of studies.

Students must maintain the merit-based requirements for both courses of study to be entitled to the higher amount for the double enrolment.

Art.5 Compatibility/incompatibility

Compatibility

The DiSCo scholarship is exclusively compatible with:

- Internship grants (what is commonly known as the 150-hour grant);
- Grants issued by the European Union and/or other entities with different objectives;
- Other grants that can be accumulated as specified by the law (e.g. Erasmus grants).

Scholarships that are irrelevant for the submission of the application form

For the purposes of this call for applications, international mobility grants and 150- hour grants must not be declared when the application is submitted.

Scholarships and grants awarded for academic years other than the academic year covered by this notice are also irrelevant.

The scholarships granted by DiSCo are **incompatible** with scholarships and/or other benefits for the right to study, that are awarded by other public and private bodies/ entities, including those assigned by the Ministry of Foreign Affairs and merit-based scholarships allocated by Universities (e.g.: Wanted the Best, Don't Miss Your Chance etc.).

The scholarships granted by DiSCo are incompatible with scholarships, research grants or other benefits awarded to PhD students by the university, or other Institutions.

Should students be awarded another scholarship/benefit for the academic year 2024/2025, they may maintain the benefits provided by DiSCo by opening a ticket and producing the waiver presented to the other institution that granted the incompatible benefit before 10 February 2025, as well as the documentation certifying the repayment of any amounts already received.

Art.6 Duration of benefits

With regards to the type of course of studies, the benefits may be required from the year of first enrolment:

- Throughout the legal duration of the courses plus a semester in case of enrolment in a first- or second-year degree, or single-cycle Master's degree, including music and art degrees AFAM under the post-1999/ "new" system; plus an additional semester only for the accommodation service;
- Throughout the legal duration of the courses, in case of enrolment in a PhD. Beneficiaries of scholarships under MD n. 224/1999 or of other contributions from universities or other public or private institutions are excluded;
- Throughout the legal duration of the courses, in case of enrolment in a PhD. Beneficiaries of scholarships under MD n. 368/1999 or of other contributions from universities or other public or private institutions are excluded.

This call for applications contains the following exemptions:

- a) **Students with disabilities.** As per Art. 2, Letter f, benefit from two additional semesters in terms of duration of the benefit, as set forth for the cases contemplated in this call for

applications. In addition, such students are awarded a 10% increase of the scholarship amount compared to other students.

- b) **Students with a three-year degree who enrol in a single-cycle degree course.** Students with a first-cycle three-year or bachelor's degree who enrol in a single-cycle degree are eligible for these benefits only starting from the 4th year and for the remaining years admissible to complete the single-cycle degree.

The year of first enrolment should be calculated from the first year of enrolment, minus the legal duration of the three-year degree obtained.

Students with a degree obtained abroad. Students in possession of a foreign university degree, even if it relates to a university based in Italy, are required, under penalty of forfeiture of benefits, to declare their possession in the application form and may only take advantage of benefits for the right to study for the level of study subsequent to that recognised in Italy for the foreign degree already obtained.

DiSCo reserves the right to request, even after the publication of the final results, the official documentation (Academic Recognition, CIMEA certificate or ARDI certificate, DOV etc.) attesting the level of studies in Italy corresponding to the academic qualification obtained abroad. In such cases, DiSCo will place a freeze on the competition position and the student must produce, under penalty of exclusion from benefits, the required documentation by the deadline and according to the procedures communicated by the Administration. The deadline of 10 February 2025 for regularising the competition position remains unchanged.

This is without prejudice to DiSCo's right to acquire relevant documentation ex officio.

In the event of degree shortening, which is requested from the university for the purpose of obtaining the degree, students will only be able to take advantage of the benefits for the right to study for the remaining years of the course required to obtain the degree.

Art.7 Allocation of the benefits

For the academic year 2024/2025, the funds and services available for the benefits hereunder have been allocated as follows:

- 25% to first-year students;
- 75% to post first-year students.


Art.8 Scholarship amounts

The scholarship amount² is diversified as shown in the table below and is composed of the monetary share and the value attributed to services used free of charge:

Student type	Scholarship amount
In-town	€ 2,227.61 + 1 free daily meal (corresponding to € 600 in total)
Commuter	€ 3,500.05 + 1 free daily meal (corresponding to € 600 in total)
Out-of-town	€ 6,415.97 + 1 free daily meal (corresponding to € 600 in total)

² Ministerial Decree no 317 of March 14, 2024

Such amounts are increased in the following cases³:

- The scholarship is increased by 15% for students with an ISEE indicator of no more than € 13,863.40;
- The scholarship is increased by 20% for female students enrolled in STEM courses (Science, technology, engineering and mathematics 
- Self-employed students with tax-declared income from employment or assimilated income of no less than €9,000.00 who have not resided for at least two years from the date of submitting their application in their family of origin or in accommodation owned by a member of their family, only if they also hold a documented contract for consideration relating to the accommodation in which they permanently reside, are awarded the same amount of the scholarship that out- of-town students are entitled to.
- Students enrolled at the same time in more than one course of study shall have their grant increased by 20%. This increase is awarded only if the students meet and maintain the merit requirements outlined by the regulations in force for both courses and in any case until one of the two degrees is awarded. The scholarship and any future increase are revoked if the student loses the requirements set out in this call for applications with reference to the course of study to which the scholarship application relates;
- Students with a disability equal to or greater than 66%, as referred to in Article 2 letter f, are also granted an increase in the grant equal to 10% compared to that indicated for the majority of students.

Students enrolled in the first year beyond the legal duration of the programme will receive 50% of the total grant.

Students with disabilities enrolled in the second year beyond the legal duration of the programme will receive 50% of the total grant.

The scholarship amount is fully paid to students whose ISEE or ISEEUP indicators are below or equal to 2/3 of the maximum threshold set forth in Art. 12 herein, while it is proportionally reduced up to half its value with ISEE indicators equal to or more than € 18,484.52, i.e. 2/3 of the threshold established in Art. 12.

Table 6 displays the value of scholarships according to the ISEE of reference

³ Ministerial Decree no 1320 of December 17, 2021

Table 6

ISEE level	Out-of-town students	Commuter students	In-town students
Equal to or under € 13863.40	€ 7,378.37 (115%)	€ 4,025.06 (115%)	€ 2,561.75 (115%)
	+ 1 free daily meal (corresponding to € 600 in total)	+ 1 free daily meal (corresponding to € 600 in total)	+ 1 free daily meal (corresponding to € 600 in total)
Between € 13,863.41 and € 18,484.51	€ 6,415.97 (100%)	€ 3,500.05 (100%)	€ 2,227.61 (100%)
	+ 1 free daily meal (corresponding to € 600 in total)	+ 1 free daily meal (corresponding to € 600 in total)	+ 1 free daily meal (corresponding to € 600 in total)
Equal to or over €18484.52	gradually reduced up to one half (minimum € 3,207.99)	gradually reduced up to one half (minimum € 1,750.03)	gradually reduced up to one half (minimum € 1,113.81)
	+ 1 free daily meal (corresponding to € 600 in total)	+ 1 free daily meal (corresponding to € 600 in total)	+ 1 free daily meal (corresponding to € 600 in total)

Students awarded a semester scholarship (1st Out-of-Course or 2nd Out-of-Course for students with a disability greater than or equal to 66%) are entitled to a monetary share in the amount equal to 50% of that indicated and the relative canteen service for the duration of six months (corresponding to € 300).

There is no monetisation of unused services.

There is no monetisation of the canteen service for students enrolled at online universities or attending courses that are mainly distance learning.

Special cases

Students enrolled in a course of study in Rome or in a municipality of the Lazio Region where there are no DiSCo canteens may waive their free meals by requesting their monetisation when filling out the application. These students access the canteen service at the price of € 5.90 (full meal) and receive in this case a supplement to the grant amount corresponding to the monetary value of the unused meals as defined in Table 6. For students awarded a six-month scholarship (1st Out-of-Course or 2nd Out-of-Course for students with disabilities of 66% or more), the monetisation of free meals refers to the canteen service for the duration of six months (corresponding to € 300).

Art.9 Payment procedure for scholarships, graduation awards and international mobility grants

All the amounts due will be exclusively paid via bank transfer to an account or card with an IBAN, i.e. opened at a bank operating in Italy or the Single Euro Payments Area (SEPA), held or co-held by the student.

For first-years and subsequent years, the timing of the scholarship is specified in the relevant sections.

Students' duties

- Students must indicate the IBAN code for the payment of the scholarship in the section "Payment Mode" in the student's personal account, within six months from being declared beneficiary, under penalty of losing the right to receive the scholarship settlement.
- Students must timely update the payment method in case of changes. Any cost connected to a new payment order will be paid by the student.
- International students not residing or domiciled in Italy must indicate a PEC address in the section "legal domicile". The address may be entered after the submission of the application, by accessing the "My Profile" section in the Student's personal account. As an alternative to the PEC, the student may elect domicile in a place other than the premises of DiSCo and the university residences referred to in this notice. Failure to comply will result in the suspension of payments;

Special cases

International students who cannot open a bank account under current Italian banking legislation

International students who cannot open a bank account under the current Italian banking legislation may enter a foreign IBAN code, provided that it was opened at a bank that is a member of SEPA. In this case, DiSCo takes no responsibility for any delays or payment failures. Any transaction costs related to unsuccessful payment orders will be deducted from the scholarship. If the IBAN code indicated for the payment is incorrect or the account is in the name of a person other than the beneficiary, any penalty applied by the Treasurer will be charged to the student and any subsequent reissues will be paid to the student net of the penalty. In the section "Payment Mode" on the application form and in the student's personal account, students must enter/update the IBAN code for the payment of the scholarship. Within six months from the award of the beneficiary status, students must mandatorily provide their bank details, upon penalty of losing the entitlement to the payment of the grant.

Art.10 Student Classification



Students are classified based on the distance between their residence and the location where they attend their courses of study.

DiSCo classifies students as follows, according to the data they declared at the time of application, and after verification with the competent authorities:


- International students not resident in Italy but for whom more than half of their family resides in Italy, follow the same rules set forth in this call for students residing in Italy;
- International students not resident in Italy and with at least 50 per cent of their household residing abroad are classified as out-of-town. This provision does not apply if the student is enrolled in an online university or in a course which is predominantly taught online;

- International students resident in Italy follow the same rules set forth in this call for students residing in Italy;
- Students who attend courses at a University branch are classified based on the distance between the municipality where the students reside and the location where they attend the courses.

DiSCo reserves the right to modify the student's classification also after the publication of the final ranking, depending on the outcome of the checks with the competent authorities and any modifications of any safety regulations, particularly emergency regulations.

By opening a ticket, students can present a specific request with the relevant documentation to submit particular situations for consideration or include places that are not contemplated in Annexes B  and in Annex C  hereunder. DiSCo reserves the right to assess individual requests at its sole discretion, in compliance with the regulations in force.

10.1 Out-of-town students

For students to be considered out-of-town, they must reside for the entire academic year in the municipalities listed in Annex C  herein or in a region other than Lazio, or in a municipality outside the province of Viterbo only for the courses held in the municipality of Viterbo, and must prove that they are or intend to take out a rental agreement for a period of at least ten consecutive months, which may be reached by adding together several contracts, in the location where the course of studies is held between 1 October 2024, and 30 September 2025.

The contract must be signed by 29 November 2024 and registered, for each year of validity of the contract, with the Italian Tax Authority (Agenzia delle Entrate) by 27 December 2024.

Self-certification of paid accommodation

Students wishing to obtain the out-of-town status must indicate on their application in the "Domicile" section of the form their willingness to pay for accommodation.

Students who have a rental agreement, properly registered with the Italian Tax Authority (Agenzia delle Entrate) by the application deadline, even if it does not cover the entirety of the period between 1 October 2024 and 30 September 2025, must enter the details in the "Domicile" section on the application form. They are also obliged to notify, via the "enter contract" section, the details of any extension no later than 30 days after the expiry of the contract.

Students initially classifiable as out-of-town who have not entered the details of their rental agreement into the system by 27 December 2024 will automatically be reclassified as calculated commuter.

What is declared in the "Domicile" section of the application form determines the student's status even in the event of any downgrading, therefore, what is declared when filling in the application form is taken into account when defining the domicile status of new beneficiaries.

Special cases:

- **Students who have not yet signed a rental agreement at the time of filling in the application.**

Students must complete the "Domicile" section of the application form expressing the intention to sign the agreement for consideration by 29 November 2024, reserving the right to supplement the agreement details at a later date. Such statement is not binding and the student is free not to enter into any contract. Students will be classified as out-

of-town, only if they enter the details of the signed or renewed, or extended contract, duly registered in the system with the Italian Tax Authority (Agenzia delle Entrate) by 27 December 2024. Pending the provision of the rental contract details, beneficiary students will receive as first instalment the amount granted to commuter students, without prejudice to the subsequent full payment. Should the details of such rental agreement not be entered by 27 December 2024, the student will be automatically reclassified as calculated commuter. In the case of rank advancements, new beneficiary students are defined based on the data entered at the time of application.

- **Students with a contract expiring before the 10-month period between 1 October 2024 and 30 September 2025.**

No more than 30 days after the expiry of the contract, students are required to enter the details concerning renewal of the contract, using the specific function active within their "Personal Account". Failure to do so will result in being classified as Calculated Commuter and, consequently, the scholarship amount being recalculated.

- **International students living abroad with at least 50% of their families living in a country other than Italy.**

Such students are automatically classified as Out-of-town without any further need to enter into a rental agreement. For the purposes of calculating the number of family members residing abroad, only the data entered by the student at the time of application are considered, subject to verification on the part of DiSCo with the competent authorities. Such provision does not apply if the student is enrolled in an online university or a predominantly distance-learning course: in this case, the student shall automatically receive the in-town classification, under Art. 10.3 of this call for applications.

- **Students staying at religious or other private facilities.**

Students who pay for an accommodation at religious or private institutions, which are not included in this call, must fill in all fields regarding that option in the online application form.

- **Students who are not beneficiaries, but eligible for accommodation.**

Students who are not assigned a place to stay maintain their Out-of-town status only if they sign, by 29 November 2024, a contract for consideration, with the characteristics as per Art. 10.1, and enter the details, by 27 December 2024, in the special section available in the reserved area.

- **Students initially excluded and subsequently readmitted as beneficiaries**

For students subsequently readmitted as beneficiaries, the assignment of an accommodation is subject to availability. If no accommodation is available, the concerned students will receive the scholarship as out-of-town students, independently from the submission of a regular rental agreement.

- **Students participating in international mobility schemes.**


Students who will reside aboard for less than 10 months in the academic year 2024/2025 must promptly notify to the relevant offices via ticket the data relative to the time spent abroad and any rental agreement taken out in the location where the courses are held. Under no circumstances may students be classified as out-of-town, unless they can prove that the time spent abroad as part of an international mobility programme, possibly integrated with a rental agreement for an accommodation in the municipality where the course was held. To be recognised as having Out-of-town status, it is also required that the sum of the duration of the stay abroad and the

duration of the rental agreement in the municipality where the studies are to be undertaken total at least ten months in the period between 1 October 2024 and 30 September 2025.

- **Student political refugees**

Out-of-town status is granted ex officio both to those who have completed the process of being granted political refugee status and to those who have applied and are still waiting to know the outcome of their application. In the case of the latter, at the end of the bureaucratic procedures, if these are unsuccessful, DiSCo will re-evaluate their competition position and they will be ranked equally with other international students.

10.2 Commuter students and calculated commuter students

These are considered to be students resident in municipalities other than the one in which the course is held and who are less than 50 kilometres from the location of the university course followed or, in the sole case in which the university course is based in the municipality of Rome or Cassino, students resident in the municipalities indicated in Annex B  of this call for application

Calculated commuter students are those who:

- do not declare in their application their willingness to take up residence in the municipality where they are studying;
- do not enter the details of the rental agreement into the system within the time limits and in the manner stipulated in Article 10.1;
- having entered into the system a rental agreement expiring prior to the 10-month period indicated in Article 10.1, they do not enter the details of the extension (or of the new lease) within the maximum period of 30 days from the expiry of the lease initially entered;
- having entered a contract expiring in 2024, fail to enter into the system by 27 December 2024 the details of the extension of the same or a new contract to cover ten months in the period between 1 October 2024 and 30 September 2025;
- forfeited from the accommodation place due to non-assignment, have not entered in the system by 27 December 2024 the details of the rental agreement meeting the requirements of Art. 10.1 of the call for applications.

Special cases

- **Students allocated grants or accommodation provided by other bodies.**

The allocation of grants or accommodation provided by INPS or other public or private bodies must be declared when completing the application.

Students who received grants, including partial grants, to cover the accommodation costs, shall automatically be classified as a calculated commuter.

Students who receive additional scholarships not provided by DiSCo, following the publication of the final outcomes, must communicate this via ticket, attaching a copy of the relative call for applications, under penalty of losing the scholarship, the accommodation and of refunding any amount of money already received.

10.3 In-town students


For the purposes of this call, the following students are classified as *in-town*:

- Students residing in the municipality in which most of the activities connected with the university course are undertaken;

- Students enrolled at an online university, or in partially or wholly distance-learning programmes;
- Students **who** take up their registered residence in the municipality where they study during the course of the academic year;
- Students subject to measures restricting personal freedom.

Art.11 Merit-based requirements

Students must mandatorily complete their enrolment by 10 February 2025, under penalty of exclusion. By this date, students must prove that they are regularly enrolled in the course of studies relative to the scholarship applications.

There is a merit-based requirement which varies depending on the type and year of course, as described in Tables 2 and 3 of Annex H  and in Sections IX and X of this call for applications. The year of enrolment shall be calculated from the date of first enrolment, as indicated in Annex H - Table 1, except for the cases governed by Articles 11.2 and 11.3 below. Repeats of the same course year are not permitted.

Special cases

- **For students referred to in Art. 11.3** repeats will only be recognised from an academic year which was shortened.

Grants are awarded one per each year and/or degree cycle.

DiSCo reserves the right to carry out all the checks deemed necessary with the various Universities, also with reference to any previous academic careers. For the purposes of matching the data obtained from the university, DiSCo reserves the right to proceed to update the data provided by students on the application forms.

11.1 Recognition of foreign qualifications

Students in possession of a foreign university degree, even if it relates to a university based in Italy, are required, under penalty of forfeiture of benefits, to declare their possession in the application form and may only take advantage of benefits for the right to study for the level of study subsequent to that recognised in Italy for the foreign degree already obtained.

For academic qualifications obtained abroad, students must require the relative recognition to the university of origin, under penalty of forfeiture of the benefits, also for the purposes of shortening a degree programme.

In the event of degree shortening, which is requested from the university for the purpose of obtaining the degree, students will only be able to take advantage of the benefits for the right to study for the remaining years of the course required to obtain the degree.

The outcome of the recognition procedure will be sent by the student via ticket.

DiSCo reserves the right to request, even after the publication of the final results, the official documentation (Academic Recognition, CIMEA certificate or ARDI certificate, DOV etc.) attesting the level of studies in Italy corresponding to the academic qualification obtained abroad. In such cases, DiSCo will place a freeze on the competition position and the student must produce, under penalty of exclusion from benefits, the required documentation by the deadline and according to the procedures communicated by the Administration.

The deadline of 10 February 2025 for regularising the competition position remains unchanged.

This is without prejudice to DiSCo's right to acquire relevant documentation ex officio.

11.2 Withdrawal/Forfeiture of studies without recognition of credits

For the students who have formally withdrawn from/forfeited their studies and enrol again, the entry year starts at the enrolment date in the new course. Students who have forfeited or withdrew from their studies and obtained the grants for the right to study may earn the benefits hereunder only for the course years for which they had not previously required them. If students enrol in a course year in the academic year 2024/2025 for which they already benefited from a scholarship, they will obtain the benefits hereunder, only after returning the amounts already received for the same course year, according to the modalities described below.

Students who find themselves in the position of having to return the benefits already awarded, granted by another organisation for the right to study, as a result of dropping out/declining their studies, may participate in the 2024/2025 call for applications for the right to study, only on condition that they have returned, in a single instalment or in instalments, and prior to participation in the competitions, any amounts already received for the same year.

Only in the event of a waiver of benefits provided by DiSCo or other organisations for the right to study, submitted after the publication of the present call, the student may participate in the present call on condition that this waiver request is submitted no later than 22 July 2024 and that the amounts due are returned in a single payment and by the date communicated by DiSCo. In the event that the benefits have been granted by another organisation for the right to study, the student must submit by ticket the appropriate documentation proving the repayment of the amount already received for the same year.

Special cases:

- Notwithstanding the provisions of this article, the students awaiting the results for limited enrolment courses may apply for the scholarship for the academic year 2024/2025, on condition that the waiver of the scholarship for the previous degree course is filed within 10 days of the publication of the test results. DiSCo will notify the deadline for returning the amounts already obtained.

11.3 Enrolment with degree shortening

Students who enrol following a shortening of a degree course, including the case of recognition of credits by virtue of a renunciation or forfeiture of studies, shall automatically be allocated the course year corresponding to the academic years between the current academic year and the academic year in which the abbreviation was obtained.

These students may not use credits recognised from their previous degree, whether Italian or foreign, or from other training activities/examinations already taken into account in the shortening, in order to meet the merit requirement set out in this call for applications.

More specifically:

- Students who obtain for the academic year 2024/2025 a recognition of a previous degree, for the purposes of this call for applications are considered, regardless of the year of the course recognised by the University, as matriculated students and for the purposes of access to benefits they are assessed solely on the basis of financial requirements (without taking into account any recognition of credits). For assignment of the scholarship to be confirmed and the balance to be paid, students must obtain the required credits as per Section IX by 10 August 2025 without availing themselves of any credits that may later be granted. They will not be able to avail themselves of

the granted credits in the following academic years either, nor will they be able to avail themselves of the bonus points referred to in Article 45.4. However, any credits obtained in the new course to complete exams that were even partially recognised shall be counted in, provided that they were acquired within the deadlines in Section IX;

- Students who, having obtained, prior to the academic year 2024/2025, the recognition of a previous career, will be enrolled for the academic year 2024/2025 in a year subsequent to the first year of a degree course, Master's degree course or single-cycle Master's degree course, are evaluated, for the purposes of this call for applications, on the basis of the year of the course calculated starting from the academic year in which the recognition was obtained. In order to attain the required credits referred to in Section X, they may not avail themselves of any credits awarded nor may they avail themselves of the bonus points referred to in Article 45.4. On the other hand, any credits acquired in the new course may be counted to complete examinations that are only partially recognised, provided they were acquired by 10 August 2024.

The benefits are granted only once for each year and/or course level, and therefore a student who, following a degree shortening, is admitted to a course year for which he or she has already received a scholarship may only obtain the benefits referred to in this call for applications on condition that he or she repays the amount already received for the same course year.

11.4 Degree shortening after having completed the application form for this call for applications

Students who obtain a shortened degree path after 12 August 2024 are required to give notice within a mandatory deadline of 10 days from the conclusion of the recognition process, under penalty of forfeiting the benefits. Recognition of the shortening entails the reassessment of the student's competitive position and the application of the provisions of Article 11.3 above. DiSCo reserves the right to carry out all the checks deemed necessary with the various Universities, also with reference to any previous academic careers. For the purposes of matching the data obtained from the university, DiSCo reserves the right to proceed to update the data provided by students on the application forms.

A student who is admitted to a course year for which he or she has already received a scholarship as a result of the recognition of a degree shortening may only be granted the benefits referred to in this call for applications on the condition that he or she repays the amount already received for the same course year.

11.5 Course Transfers/Transfers without Formal Renunciation of Studies or Forfeiture of Studies

In the event of a change of degree course or university transfer, without formal withdrawal or forfeiture of studies, the course year must be consistent with the year of first enrolment, and is determined by taking into account the years of enrolment for the degree course prior to the change or transfer.

The student is required to notify the change of course and/or university transfer by ticket within 30 days of the event, even if it takes place during the 2024/2025 academic year.

Students must also notify via ticket the conclusion of the recognition procedure for the change/transfer to another course, enclosing the relevant documentation mandatorily by 10 February 2025, under penalty of forfeiture of the benefits.

The scholarship payment is suspended until the application status has been regularised. DiSCo

reserves the right to carry out all the checks deemed necessary with the various Universities, also with reference to any previous academic careers.

Art.12 Economic requirements

For the academic year 2024/2025, the income and assets limits, unless the maximum threshold imposed by the Ministry of Education, University and Research is modified, are the following⁴:

- Equivalent Economic Situation Indicator - ISEE /ISEEUP: **€27,726.79**
- Equivalent Financial Situation Indicator -ISPE/ISPEUP: **€60,275.66**

Students exceeding either limit will not be eligible for the benefits of this call for applications. Students are responsible for making sure that the information entered in the DSU is true and correct. The ISEE/ISEEUP indicator is calculated considering the sum of all the income earned in 2022 and 20% of the assets owned as at 31 December 2022, divided by an equivalence parameter, which is based on the number of family members.

Independent students

Without prejudice to the income and assets limits provided for in this article, to be considered an independent student, Italian or international, both of the following requirements must be met simultaneously:

- Independent residence from the family of origin for at least two years prior to the application date and in an accommodation not owned by any family member; therefore, students can prove that they pay for their accommodation;
- Income of no less than € 9,000.00⁵ per year earned either from a regular employment contract or similar, and declared for tax purposes.

Should these requirements not apply, students must integrate their income with that of their family of origin at the CAF (Tax Advisory Centre) by no later than 10 December 2024, under penalty of exclusion from the benefits.

For the recognition of the increased amount, equal to that granted to the out-of-town student, it is also necessary for the independent student to be the holder of a documented paying contract registered with the Italian Tax Authority (Agenzia delle Entrate), relating to the housing unit in which he or she permanently resides.

In connection with this contract, the administration reserves the right to request the relevant documents at any time.

Students' duties

Should the ISEE/ISEEUP indicators present omissions or discrepancies, the student must carry out the necessary and timely integrations and corrections by December 10, 2024, under penalty of exclusion from all the benefits.

12.1 Economic documentation – Students residing in Italy

The income-based and assets-based requirements are calculated according to the ISEE indicator

⁴ Ministerial Decree no 318 of March 14, 2024

⁵ Ministerial Decree no 318 of March 14, 2024

relative to the benefits for the right to education. Students are required to fill in and sign the Dichiarazione Sostitutiva Unica – DSU (Self-certification)⁶ stating the income and assets for 2022 on the INPS portal or through a CAF (Tax Advisory Centre) by July 22, 2024. To apply for any of the benefits provided by this call for applications, only DSUs filed between 1 January 2024, and 22 July 2024, will be deemed valid.

Failure to submit a DSU by 22 July 2024 constitutes grounds for exclusion.

In the event that the DSU signed by 22 July 2024 refers only to the ordinary ISEE, the student is required, under penalty of exclusion from benefits, to produce the calculation of the University ISEE by integrating the DSU by the deadline of 10 December 2024.

DiSCo acquires the ISEE/ISPE values automatically by querying the INPS database: therefore, the application form does not request any of the relevant data, nor there is the need to transmit the documentation on the ISEE calculation.

Special cases

- **Students with political refugee status:**

Non-EU students with a recognized refugee status must submit the Dichiarazione Sostitutiva Unica – DSU by no later than 22 July 2024.

- **Students without the requirements intended for independent students resident in Italy whose families live abroad:**

These students must integrate the ISEE indicator, in addition to the ISEEUP indicator at a recognised CAF office by 10 December 2024, under penalty of exclusion from the benefit.

- **Students without the requirements intended for independent students resident in Italy whose families live in Italy:**

For this category of students, the ISEE integration must be carried out by including in the ISEE declaration the references of the Dichiarazione Sostitutiva Unica – DSU of the family of origin relating to income and assets for the year 2022. This integration must be present in the INPS database by 10 December 2024 and can be made at the INPS portal or through a CAF.


- **Current ISEE**

In case of relevant changes in the income, following adverse events (such as, job loss, suspension or reduction of the work activity or interruption of social assistance services) or an assets reduction, the INPS provides students with the possibility to calculate their Current ISEE value. Before requiring the calculation of the Current ISEE Indicator, an ISEE certificate must be released, with ISEE calculated by 22 July 2024, according to the ordinary rules. The CAF must evaluate the possibility to calculate the Current ISEE Indicator.

12.2 Economic documentation – Students not residing in Italy

The economic situation of international students (with families not residing in Italy), and of Italian students residing abroad is defined through the Equalized Indicator of the Equivalent Economic Situation abroad (also known as ISEEUP).

⁶ As regards the determination of the composition of the household, the indicator of the income situation, the indicator of the balance sheet and the procedures for drawing up the framework relating to the claim for benefits for the right to study, as well as for any other matter related to the calculation of the ISEE this notice refers to the DPCM 5 December 2013 n.159 "Regulation concerning the revision of the modalities of determination and the fields of application of the Indicator of the equivalent economic situation ISEE.

To participate in this call, the ISEEUP must be filed by 10 December 2024 at one of DiSCo-approved CAFs (a list of recognised CAFs can be found on www.laziodisco.it prior presentation of the relevant income documentation .

Students, who have not calculated and declared the ISEEUP at a recognized CAF by 10 December 2024, are excluded from the benefits. For the purposes of this call for applications, no other documentation produced at a later time will be accepted even if in original copy.

In case of omissions or discrepancies, the student must carry out the necessary and timely integrations and corrections by December 10, 2024 under penalty of exclusion from the benefits. Recognized CAFs assist students free of charge in filing the ISEEUP declaration and release the relevant certificate, upon presentation by the students of the documentation issued by the Italian diplomatic authorities present in the Country of residence. All documents must be mandatorily translated in the Italian language and attest to the following:

- The family composition, including the name, last name and date of birth of each family member, in order to calculate the correct equivalence parameter;
- The gross annual income earned by each family member in the Country of origin in 2022 (any lack of income must be specified in the documentation);
- Any real estate property owned by each family member as at 31 December 2022, indicating the surface area of the buildings, as well as any movable assets available at the same date (any absence of movable assets must be expressly specified in the documentation);
- Any rent paid for the family' s residence.

Declarations in lieu, self-certifications, affidavits, or any other kind of sworn statements cannot be accepted.


For the conversion into euros of monetary values expressed in foreign currency in the economic documentation produced by the student, the exchange rate defined by the Bank of Italy and available at the following address shall apply:

<https://tassidicambio.bancaditalia.it/terzevalute-wf-ui-web/averageRates>

Should the documentation present omissions or discrepancies, the expenses to cover any integration shall be paid by the students and not be reimbursed.

With regards to the international situation, DiSCo reserves the right to issue a list of diplomatic or consular representations in Italy of countries that the students may consult, using the form in


Annex D  herein.

Such certification must be legalised by the Italian Prefecture. The list of countries subject to derogation is published on DiSCo's institutional web page dedicated to the call for applications for the right to study 2024/2025 that is constantly updated - Annex E .

Students are placed in the rankings on the basis of the data entered when completing the application. In the event that the ISEEUP values transmitted by the CAF are higher than those declared by the student in the application, DiSCo will re-evaluate the student's competitive position by adjusting the outcome and the amount of the scholarship.

Special cases

Students from particularly disadvantaged countries identified by the MUR International.

Students from particularly disadvantaged Countries, as per Annex E , are required to submit an ISEEUP indicator at a recognised CAF, in compliance with the deadlines and modes of Art. 12.2.

For international students from one of the particularly disadvantaged countries identified by Ministerial Decree no. 440 of 13 February 2024 (and following amendments), and listed in Annex E7, the income-based requirements will be assessed based on the documentation issued by the Italian diplomatic representation in the Country of origin. The documentation thus produced must certify that the student does not belong to a family known to have a high income and a high social rank.

For students who enrolled at universities in their countries of origin that signed specific agreements with the Italian university of enrolment, such documentation may be issued by the foreign university of enrolment.

Students seeking asylum/international protection

DiSCo will accept the ISEE or ISEEUP Indicator after the evaluation of the student's documentation, reserving the right to carry out later checks.


The documentation regarding an asylum/protection application must be mandatorily attached, with the passport, and residence permit, if any, to the application form by 12 August 2024 at 12:00pm.

Section II – Application submission

Art.13 System access and student identification procedures

The application form can exclusively be accessed through one of the following procedures:

- **Students over 18 years of age, holding an identity document issued by the Italian authorities (e.g. Passport, ID Card, etc.), and international students residing in Italy** (even if in possession of DiSCo credentials) must mandatorily access in one of the following ways:
 - SPID;
 - Electronic ID Card (CIE).
- **International students with exclusively an identity document issued by foreign authorities (Passport).**

They must first access their personal account through the DiSCo credentials already in their possession. First-time users obtain credentials by registering, in which case face-to-face recognition is required, to be carried out at one of the CAFs convened, the list of which can be consulted at this link  when completing the ISEEUP.

Face-to-face recognition is not required if the student is in possession of the DiSCo PIN issued in previous years after sending the relevant release form. International students who only hold a Passport must apply using the PIN issued by the system and visible in their personal accounts.

- **Underage students resident in Italy**
 - Access via the CIE.

⁷ Ministerial Decree no 344 of April 8, 2022

Art.14 Application submission: terms and procedures

To request the benefits addressed by this call for applications, applications must be filed exclusively through the online form accessible from the student's personal account at www.laziodisco.it starting from 10 June 2024, and submitted by no later than 22 July 2024, at 12:00pm.

The students who wish to apply for DiSCo's benefits must fill in all the sections in the form, stating that all the data presented are true and correct under Art.76 of Presidential Decree 445/2000 and attaching all relevant documentation required by the system.

The procedure for the application submission comprises two phases.

First phase –online completion and submission of applications

During the first phase, which ends on 22 July 2024, at 12:00pm, students fill in the online application form that they can find in their personal accounts and submit it online via the "Application transmission" ("trasmissione domanda") function.

Following this, the system automatically certifies the receipt of the application by issuing an identification number that students must keep in case of any dispute.

Students who have not completed all the sections of the application form or have not transmitted it, attaching any documentation required by 22 July 2024 at 12:00pm, will be excluded from any benefit.

The "Unlock - Insert modifications/integrations" function

In case of errors/omissions during the application submission, students can make changes using the "Unlock - Insert modifications/integrations" function by 22 July 2024, at 12:00pm. The activation of the "Unlock - insert modifications/integrations" function cancels the application even in those cases where no changes are applied, therefore, independently from any modification, it is necessary for the student to transmit the application and the relative annexes in any case by the mandatory deadline of 22 July 2024, at 12:00pm, under penalty of exclusion from all the benefits/services.

Publication of provisional rankings

By 29 July 2024, DiSCo will publish the provisional rankings to inform the students of the temporary status they acquired and of any inconsistencies.

Eligible students

The "eligible" status assigned in the provisional rankings does not entitle the student to be declared eligible or beneficiary of the scholarship.

The student's status remains subject to checks and verifications, to be carried out even at a later date with the institutions concerned and the competent authorities. These findings may determine a subsequent change in the outcome.

The "eligible" status does not exempt the student from verifying the accuracy, completeness and truthfulness of what was declared during the first phase and from inserting any correction/integration, if necessary, by 12 August 2024, at 12:00pm.

Excluded students

"Excluded" students will be given an indication of the reasons for exclusion in order to let them proceed, in the second phase and whenever possible, with the correction and/or integration of

the data entered during the first phase, through the “Unlock - Insert modifications/integrations” function previously described.

Second phase – Amendments, corrections, additions

Only students who submit the application by 22 July 2024, at 12:00pm, are admitted to the second phase.

From 30 July 2024 to 12 August 2024 at 12:00pm, the students admitted to the second phase, whether they are eligible or excluded, may reopen the online application form to make amendments, corrections and integrations to their applications.

The second phase acts as a procedure for remedying deficiencies: therefore, the requests for corrections submitted after this date will be rejected.

To apply any amendments, corrections or additions to what was previously declared, the student must activate the “*Insert modifications/integrations*” function on the application form.

The activation of the “*Insert modifications/integrations*” and the “Unlock” functions cancels the application and the annexes submitted during the first phase, even in cases where no changes are applied. Therefore, after the activation of such functions, in any case, whether or not changes have been made, students must submit again the application form and the attachments if required, mandatorily by no later than 12 August 2024, at 12:00pm.

The application submitted by 22 July 2024 at 12:00pm is valid for those students who have not activated the “Unlock” or “*Insert modifications/integrations*” function during the second phase.

Art 14.1 Documents required

Based on the student’s declarations, the computer system may request that specific documents be attached to the online form to complete the application.

If requested by the system, annexes must be mandatorily attached.

Special cases

- **Students declaring credits not present in the examination certificate:**

Credit type	Documents required
Credits from laboratories, internships and training	certification issued by the university secretariat attesting to credits accrued as at 10/08/2024
Credits from exams divided into multiple modules	
Credits from internships	certification issued by the course secretariat attesting to the hours and corresponding credits accrued as at 10/08/2024

The above documentation must be produced on university letterhead and stamped with the university's stamp and attached to the application by 12:00pm on 12 August 2024, under penalty of exclusion.

Special cases

- **International students who declare a disability greater than or equal to 66%** must send, by ticket, documentation issued by the competent Italian diplomatic authorities, present in their country of residence, compulsorily translated into Italian, certifying the degree of disability recognised. This documentation must be submitted by 10 February 2025 or the

benefits will be forfeited.

- **International students from outside the EU** must upload, in the "my profile" section of the student's private area, a copy of their valid renewed/renewed residence permit, under penalty of forfeiting the benefit.

The required documentation varies according to the following cases:

- Non-EU international students already in possession of a valid residence permit must upload a copy by 10 February 2025, otherwise they will forfeit their benefits. In the case of an application for an accommodation place, this documentation must be uploaded by 10 December 2024 or the accommodation place will be forfeited;
- Non-EU international students not yet in possession of a residence permit or awaiting the renewal of a permit that has already expired must initially upload, in the "My Profile" section, a copy of their passport and, if present, a copy of the documentation proving the application/renewal of their residence permit. In the case of an application for an accommodation place, this documentation must be uploaded by 10 December 2024 or the accommodation place will be forfeited. In any case, by 10 February 2025, these students must upload in the same section a copy of the documentation proving that they have applied for/renewed their residence permit, under penalty of forfeiting all benefits.

Section III – Outcomes and subsequent controls

Art.15 Criteria for the definition of rankings

Students are placed in the rankings based on the data provided on their application forms, after verification of any false statements with the competent authorities.

After verifying that the students provided correct declarations, meet the requirements set forth by this call for applications, the ranking position and availability of funds for each benefit, students will be classified as follows:

- *"Beneficiary"* ;
- *"Eligible"*;
- *"Excluded"*.

Benefits are only granted to students declared "beneficiaries".

Students who, despite meeting the requirements, are not declared beneficiaries due to a lack of economic resources are declared eligible.

The selection of the students beneficiary⁸ of the grants referred to in this call for applications is made according to the following criteria:

- a) First-year students: provisional and final rankings are drawn up in ascending order of income according to the ISEE. When the ISEE indicator⁹ is equal, priority is given to older students.
- b) Post first-year students: provisional and final rankings are based on a "joint coefficient", calculated with the following formula:

⁸ DPCM April 9 2001, art 4

⁹ DPCM April 9 2001, artt. 15 and 1

$$C = 0.7 \times \text{CFN} + 0.04 \times \text{MeanN} + 0.26 \times \text{ISEEN}$$

Where CFN is the normalised merit coefficient adjusted to the use of the bonus, if any, and a potential higher number of credits than those laid down by the Prime Ministerial Decree:

$$\text{CFN} = \frac{(\text{Achieved merit} - \text{Minimum expected merit})}{(\text{Maximum achievable merit} - \text{Minimum expected merit})}$$

The MeanN is the normalised mean of the grades:

$$\text{MeanN} = \frac{(\text{Mean}-18)}{(30-18)}$$

and ISEEN is the normalised ISEE indicator:

$$\text{ISEEN} = 1 - \frac{(\text{ISEEDSU})}{(\text{ISEE max})}$$

Where max is the maximum ISEE/ISEEUP threshold set out in the call for applications.

- c) **Subsequent years of PhD or specialization programmes:** rankings are strictly in ascending order of ISEE.

Every territorial office will provide the beneficiaries' lists to the Universities of reference for any subsequent procedure.

As regards the assignment of the beneficiary status, the documentation acquired by 10 February 2025 will be considered.

Art.16 Publication of the outcomes, verifications and communications to students

The temporary and final results of the call will be published in the student's personal accounts to protect the students' privacy, in accordance to the applicable laws.

For this purpose, when registering, a personal code, Student Code (Codice Studente), that can be found in the student's personal account, is assigned to each student to check and consult the rankings relative to this call for applications.

The provisional and final results are published and made available by DiSCo on the students' personal accounts and the website www.laziodisco.it.

With the publication in the student's personal account, all communication requirements relating to the outcome of the call are deemed to have been met and fulfilled.

The definitive outcomes of the call for applications are published according to these deadlines:

Benefit	Publication date of definitive rankings
Accommodation	16 September 2024
Scholarships	11 October 2024
International Mobility Additional Contribution	

Art. 17 Rank Advancements

After the publication of the final results, in case of allocation of additional funds, these will be granted to eligible students, according to the same criteria referred to in Art. 15 and up to the amount of available resources.

The notification of the change of status from eligible to beneficiary is reported in the "Payment/outcome history" section of the personal accounts of concerned students. These communications are considered notifications for all legal purposes¹⁰.

For students declared beneficiaries of the scholarship as a result of rank advancements, the amount for any free meals will be deducted from the scholarship, as per Art. 24.

Art.18 Checks and verifications after the publication of the results

For the entire university degree, the position in the ranking is subject to the regularity of the application status and the actual compliance with the requirements that might be verified with the public or private stakeholders as per Art. 47. In case of inconsistencies or inconsistent declarations, irreconcilable with this call for applications, DiSCo will initiate an administrative procedure against the person concerned and revoke the relevant benefits.

Any change in the student's status is communicated through the student's personal account. Any inconsistencies that are not settled by 10 February 2025, or issues revealed in subsequent verifications, may change the outcome, even after the publication of the final results.

Communications on the inspections

All DiSCo communications published in each student's personal account are considered notifications for all legal purposes¹¹.

Students are therefore required to periodically consult their accounts.

For all students declared beneficiary/eligible, due diligence is carried out, both at the universities regarding the regularity of their degree, and at other administrations and competent authorities in order to check the consistency of what the students declared.

In the event of a mistake, DiSCo can re-admit students that have been excluded from the final rankings, either autonomously to protect the integrity of the administrative decisions and/or following a justified request by the concerned student.

Adoption of administrative blocks

In case of inconsistencies, DiSCo reserves the right to apply appropriate blocks, until the positive outcome of the mandatory checks.

Students must play an active role in removing the blocks, also through their universities, transmitting the relevant documentation to rectify their status via ticket. Any inconsistency and/or lack of regularization will block the student's status for this call for applications.

Therefore, students are required to periodically consult the website www.laziodisco.it and/or the "Payment/outcome history" section to ascertain the presence of any inconsistencies or payments of the relative grants.

Students who, in case of blocks/inconsistencies, do not settle their administrative position by these mandatory deadlines are excluded:

¹⁰ L.241/90

¹¹ L.241/90

- 10 December 2024 for students applying for accommodation;
- 10 February 2025 for students not applying for accommodation.

Suspension of payments

Any payments for students whose positions have been proven to be incomplete and/or inconsistent will be suspended, even if the relative checks were conducted after the publication of the final results.

Inconsistencies are reported in the "Payment/outcome history" section of the student's personal account and appropriate payment blocks are entered.

Students are required to periodically check their status and take an active role in resolving any inconsistencies and/or blocks that may be applied by their Universities. Students who have not settled their status by 10 February 2025, will lose their entitlement to any grant.

Students who, in case of blocks/inconsistencies, do not settle their status by and no later than 10 February 2025, will be excluded.

Art.19 Communications with the offices

Any communication with the offices concerning the students' status shall take place exclusively via the ticket system accessible from the personal accounts.

Before opening a ticket, students must view the FAQs and the guides published on the [website dedicated to the call for applications](#).

Tickets enable students to notify the following to the offices:

- documents (certificate of recognition of disability in the case of international students);
- certificates/attesting documents (graduation, passing of apprenticeship examination, recognition of credits, etc.);
- changes to personal data (change of residence, change of tax code, etc.);
- course-related changes (course transitions, change of university, etc.)

Through tickets, students may also:

- renounce benefits granted;
- apply for readmission (only accepted in case the Entity acts in view of protecting the integrity of administrative decisions).

Notifications on payments

Notifications related to payments are provided exclusively through the "Payment/outcome history" section on the student's account, and/or in the "Communications" section of the institutional website www.laziodisco.it. Tickets opened to request the date of issuance of the mandates shall not be answered.

Art.20 Reasons for exclusion

The following students are excluded from the benefits:

- a) Students who do not send/submit the application online within and no later than the mandatory deadline established in Art. 13 and 14;
- b) Students who do not produce a copy of their residence permit or passport within the time limit and in the manner indicated in Article 14.1;
- c) Students who, having unblocked the online application during the first phase, do not

send/submit the application and the relevant attachments by 22 July 2024, at 12:00pm, and/or according to the methods set forth in Art. 14;

- d) Students who, having been admitted to the second phase, and having unblocked the application already sent, and/or having made modifications/corrections, do not send/submit the application and the relevant attachments by 12 August 2024, at 12:00pm;
- e) Students who, though residing in Italy or Italian students residing abroad, do not access their personal accounts through SPID or the CIE within 22 July 2024, at 12:00pm;
- f) Students who, though residing abroad, do not calculate and submit the ISEEUP at a recognised CAF by 10 December 2024;
- g) Students living abroad who present the ISEEUP at a CAF (Tax Advisory Centre) not recognised by DiSCo;
- h) Students living abroad who present the ISEEUP at a CAF (Tax Advisory Centre) recognised by DiSCo relating to incomes other than those required by Art. 12;
- i) Students who do not complete their university enrolment by 10 February 2025;
- j) Students who, in case of blocks/inconsistencies, do not settle their administrative position by the mandatory deadline of 10 February 2025;
- k) Students who exceed the income/financial limits mentioned in this call for applications;
- l) Students who do not sign a DSU specific for benefits for the right to study;
- m) Students who sign the DSU after 22 July 2024.
- n) Students whose DSU is not retrievable from the INPS database by December 10, 2024;
- o) Students who do not promptly communicate, and in any case within 30 days of the event, by means of a ticket, any change in the declared data that would result in the loss or substantial modification of one or more of the admission requirements strictly provided for in the call for applications.
- p) Students who are beneficiaries of another scholarship or other public/private grants for the right to study for the same academic year and/or course, including those awarded by the Ministry of Foreign Affairs, and by Universities for various reasons. This does not include scholarships provided for study or research activities abroad, internship grants by the Universities (what is commonly called “150-hour-grant”), as well as other benefits that can be accumulated as set forth by the law;
- q) Students who find themselves in a situation that excludes entitlement to the benefits, in accordance with this call for applications and the relevant regulations;
- r) students who make false declarations;
- s) Students who in a previous academic year have had their accommodation revoked for having allowed its undue use by third parties, or for any other reason that lead the Entity to revoke it;
- t) who renounce their studies before 30 September 2025;
- u) Students who transfer to a university based outside Lazio before the end of the 2024/2025 academic year;
- v) Students who prove to be beneficiaries of a scholarship allocated for the same course year and for the same type of course or similar course;
- w) Students who, in the presence of indebtedness, for whatever reason, towards DiSCo, do not regularise their administrative position by the peremptory deadline of 27 December 2024, or who have not vacated the accommodation assigned for the 2023/2024 academic year within the deadline indicated by the administration.

In particular, as for the merit-based requirements, the following students are excluded from the benefits regulated by this call:

- a) Post first-year students who change course during the academic year, in case the

- recognized credits/exams are fewer than those requested to apply for this call;
- b) Students who already have a qualification of the same level, obtained in Italy or abroad for which they apply for the benefit;
 - c) Students with a foreign academic qualification that has been recognized and who enrol in a degree programme of the same level;
 - d) Students who are or were enrolled as “repeaters” (except for students in the 3rd repeat year of a three-year degree in Engineering at “Tor Vergata” University in Rome or in the 2nd repeat year of a specialisation degree in Engineering at “Tor Vergata” University in Rome);
 - e) Students who have changed course and have been re-enrolled in the same course year;
 - f) Students who, having transferred to a new University, are enrolled in a course year they had already been enrolled in, at their previous University;
 - g) Students who are in any situation which is not compatible with the benefits provided by this call for applications according to some other law or regulation;
 - h) Students with a single-cycle five-year degree who enrol in a first-cycle or second-cycle degree;
 - i) Students who already hold a second-cycle degree and enrol in a single-cycle five-year degree programme;
 - j) Students who already hold a first-cycle degree and enrol in a first, second or third year of a single-cycle five-year degree programme;
 - k) Students who are enrolled in a degree course in a cycle for which they have already obtained a degree;
 - l) Students who enrol in the first year of a second-cycle specialization degree and have an academic qualification relative to a four-year degree programme. These students may only participate when enrolled in a second year of a specialization degree;
 - m) Students who do not meet the formal and/or substantial requirements set forth hereunder;
 - n) Students who have been excluded from benefits for the rest of their academic career;
 - o) Students who transfer to a University with registered office outside of the Lazio Region;
 - p) Students who have already obtained the academic qualification for their cycle of studies;
 - q) Students who have officially renounced the benefits of this call for applications;
 - r) Students who have not declared on their application any qualifications obtained abroad and/or have not applied for the relevant recognition, according to Art. 11.3.

Further reasons for disqualification:

- a) First-year students who fail to achieve the minimum merit-based requirement by the deadlines indicated in this call lose the grant/benefits;
- b) Students who formally renounce their scholarship before the end of the academic year forfeit their benefits.
- c) Students who do not correctly communicate their bank details within six months of being awarded the scholarship shall forfeit their right to the scholarship.

As regards the accommodation service, the following reasons for disqualification apply:

- a. Students who do not complete their university enrolment by 10 December 2024, are disqualified;
- b. Students who do not sign the ISEEUP, at an affiliated CAF, by 10 December 2024 are declared disqualified;
- c. Students who do not regularise their administrative position by the mandatory deadline of 10 December 2024 shall be declared disqualified;

- d. Students who fail to accept/transfer to their assigned residence in the manner and by the deadline indicated in the respective notices published on the institutional site and/or in their reserved area shall be declared disqualified;
- e. Students who obtain an academic qualification for their cycle of studies are disqualified;
- f. First-year students who do not achieve the minimum merit-based requirement indicated herein and the relative documentation by the deadlines indicated in this call, lose the benefit;
- g. Students who formally renounce the benefit, lose the benefit;
- h. Students simultaneously engaged in a civilian volunteer service, for which they receive accommodation benefits are declared excluded.

As regards the graduation awards, the following reasons for disqualification apply:

The following students are declared excluded:

- a) Students who do not submit the application in accordance with the procedures set out in Art.13;
- b) Students who do not submit the application according to the procedures and the deadlines specified in Art. 39;
- c) Students who do not submit the application within 30 days after graduation;
- d) Students who have obtained a degree shortening for various reasons;
- e) Students who do not graduate in the academic year of reference;
- f) Students who submit the application before obtaining the degree;

Deadline for appeal

It is possible to appeal against the approval of the definite ranking to the TAR Lazio (Regional Administrative Court) within 60 days of its publication.

In addition, it is possible to file an extraordinary appeal to the President of the Republic of Italy within 120 days of the publication.

Section IV – Revocation of the benefits, renunciation to the benefits, and reimbursement of the amounts allocated

Art. 21 Revocation of the benefits

Beneficiary and eligible students whose scholarships are revoked must settle their positions with their universities, and provide for the payment of the university tuition fees, according to their university's indications.

In addition, they must:

- Return any sum that they received from DiSCo, according to the modes and deadlines laid out in Art. 21.1 hereafter;
- Refund the value of the services they used.

21.1 Reimbursement of the sums received after revocation

The sums received must be returned in one instalment by no later than 31 December of the year the revocation was notified.

In documented cases, connected to family and/or personal problems, a ticket can be opened to request an instalment plan that can be granted for a maximum of 18 monthly instalments. Should students fail to make such payments within the deadlines, DiSCo will take the necessary legal actions, and calculate the legal interest on the credits owed.

Art.22 Renunciation to the benefits

Students will open a ticket to communicate the waiver to the benefits, attaching the "waiver of benefits" form, available in the forms section at www.laziodisco.it, or by indicating in the body of the text all the information needed to identify the waiver (including the academic year the waiver refers to and the benefit the student intends to waive).

Students who formally renounce one or more benefits/services lose the benefit/service and the expression of their will is considered irrevocable. Subsequent applications to reinstate a student's position in the rankings will not be considered.

22.1. Reimbursement of the benefits

Following a waiver of benefits, the amounts of the scholarship actually paid and the value of any services used must be returned in a lump sum by December 31 of the year in which the waiver was communicated and in accordance with the procedures set out in Article.


22.2 Reimbursement of the regional tax

The regional tax will only be refunded if the waiver of the studies is concomitant with the waiver of enrolment that has been formally completed and registered by 31 December 2024.

Scholarship beneficiaries receive a refund of the regional tax ex officio. No formalities are required of the student in this respect.

Section V – Scholarships

Art.23 Regional tax

The regional tax for the right to study must be paid by all the students enrolled at a Lazio-based university, as per Annex A .

The regional fee is due for each course the student enrolls in, including the PhD and Postgraduate School.

Universities are obliged not to make enrolment for the academic year effective if payment by the student has not been proven.

The payment of the above tax is due for each year of any courses the students enrolls in.

Failure to pay the above tax entail the interruption of the student's academic career and the loss of the benefits for eligible or beneficiary students as per this call.

Following payment of the balance of the scholarship, DiSCo automatically reimburses the regional tax for the right to study to students who have been awarded or are eligible for a scholarship for the academic year 2024/2025.

Art. 24 Canteen service benefits

Beneficiaries of the scholarship are entitled to a free daily meal at the University Canteen, excluding the period when they are closed, during the following periods:

	Commencing on	Ending on
Annual scholarship beneficiaries	11/10/2024	30/09/2025
Weekly scholarship beneficiaries	11/10/2024	31/03/2025
PhD students and postgraduates	01/01/2025	31/12/2025

Eligible students who were not beneficiaries of the 2024/2025 scholarship competition, due

to depletion of funds, in addition to being exempt from paying the regional fee, are eligible for 1 free meal per day in accordance with the timetable provided for beneficiaries of the scholarship and indicated in the table above. In the event that these students become scholarship beneficiaries as a result of changes in the rankings, they will retain the right to the free daily meal except if they have applied for the canteen service to be monetised when completing their application. In the latter case, the monetised canteen service fee will be deducted from the meals taken as an Eligible Non-Recipient at the rate of € 5.90 per meal.

No reimbursement is due for missed meals.

There is no monetisation of the canteen service for students enrolled at online universities or attending courses that are mainly distance learning.

Special cases

Students enrolled in a course of study in Rome or in a municipality of the Lazio Region where there are no DiSCo canteens may waive their free meals by requesting their monetisation when filling out the application. These students access the canteen service at the price of € 5.90 (full meal) and receive in this case a supplement to the scholarship amount corresponding to the monetary value of the unused meals as defined in Table 6.

For students awarded a six-month scholarship (1st Out-of-Course or 2nd Out-of-Course for students with disabilities of 66% or more), the monetisation of free meals refers to the canteen service for the duration of six months (corresponding to € 300).



Section VI – Accommodation

Art.25 Cost of accommodation

Only out-of-town students enrolled at universities with registered offices in Lazio may apply for accommodation.

25.1 Accommodation facilities

In an effort to reduce any inconvenience due to the distance from one's university and make it easier for students to attend their courses, DiSCo provides accommodations in its university Residences.

The available accommodations, Annex G  , may vary during the academic year 2024/2025. This is also due to any agreement that DiSCo may have with universities. In this case, the accommodation allocation criteria may be governed by the relative agreements. To apply for a place to stay, in addition to meeting the general, economic and merit requirements set out in this call for applications, it is necessary to be an out-of-town student. The use of the accommodations hereunder complies with the rules applied to DiSCo's residences and the specific rules of the residences (also available from the link in Annex G ).

DiSCo deducts the accommodation cost, as per Annex I  from the scholarship amount.

If students intend to benefit from a more comfortable accommodation, they must indicate this desire in the application form, through the specific function to be activated on the application form.

In order to benefit from accommodations in these residences, students must possess all the requirements set out in this notice by 14 September 2024, without any administrative

aberration suspending or blocking the entitlement to the accommodation.

Students who have expressed a preference for more comfortable residences and have an administrative block in their status as at September 14, 2024 lose their right to accommodation in more comfortable residences. However, these students shall anyway remain eligible for the allocation of an ordinary accommodation.

In application of any subsequent national and regional decrees on safety, the availability and accessibility of accommodations may vary during the academic year covered by this call for applications.

[Art.26 Procedure for the allocation of accommodations](#)

Beneficiary students are selected on the basis of available accommodations, as per Annex G; the accommodations to be first allocated shall be calculated without considering the more comfortable residences.


Respecting the principle of equal treatment, and equal access to accommodation services, DiSCo allocates accommodations proportionally to non-EU international students, Italian students and EU students based on the number of regular applications.

Accommodations are granted to beneficiary students based on their position on the relative rankings, without prejudice to the following division:

- 25% of available accommodations are assigned to first-year students. The accommodations for first-year students are granted in proportion to the number of regular applications filed by Italian/EU students and non-EU international students (in proportion to the number of regular applications respectively submitted by each nationality). In any case, the following quotas are granted:
 - An overall percentage of no less than 20% of the total assigned accommodations for non-EU international first-year students;
 - An overall percentage of no less than 5% of the total assigned accommodations for stateless first-year students and recognized political refugees.
- 75% of available accommodation are assigned to post first-year students.

Disabled students are allocated specially designated rooms equipped with special assistive devices.

Protection of maternity rights

In its residences, DiSCo values and protects maternity rights, and provides support during and after pregnancy in the ways and to the extent laid down by the Rules for its Residences  .

[Art.27 Duration of the accommodation](#)


For the academic year 2024/2025, the allocation of the accommodations will approximately start by 15 October 2024.

The accommodation is assigned for a period of no more than 10 months and anyway not exceeding 31 July 2025.

In August and September the residences are normally closed, also to allow for the development of service quality.

Students who do not vacate their accommodations by 31 July 2025 are not entitled to the residual amount of the scholarship.


For any matters not expressly established by this call for applications, please refer to the

Regulations of DiSCo's University Residences and accommodation places  published on the website www.laziodisco.it .

Art.28 Accommodation acceptance procedure

Both the procedure to be followed and the date by which a student must accept the assigned accommodation formally will be communicated with a specific notice having value for all legal purposes on DiSCo's website and/or the students' personal accounts. The students concerned will find a notification in their personal accounts containing the procedure and timeline to occupy the accommodation.

At the moment of takeover of the accommodation, students must:

- a) Have completed university enrolment for the academic year 2024/2025;
- b) Have regularly paid the deposit of € 100.00; 
- c) Have a status that is free from any inconsistencies or blocks.

Once the deadline for acceptance has expired, if the student has not acted according to the procedures required, he/she will lose the benefit.

Students who do not take possession of the accommodation place assigned to them ex officio by the deadline and in the manner indicated in the relevant communication published in the reserved area, shall definitively forfeit their right to benefit from the accommodation place and, in the absence of the upload of the data relating to a contract for consideration, with the characteristics set out in Art. 10.1, shall be classified as a calculated commuter.

Art.29 Rank Advancements and appointment of new beneficiaries

Rank advancements may occur, if additional accommodations are available.

DiSCo may use a single ranking list of eligible non-beneficiary students, prepared in accordance with the proportionality criteria set out in Art. 26 and the classification criteria of Art. 15.

Students who have been declared beneficiary after a rank advancement will receive indications having value for all legal purposes on the acceptance timeline and procedures on their personal accounts.

Art.30 Cost of accommodation

DiSCo offers the possibility to use accommodations against payment of a standard average cost. In consideration of a series of factors, including, last but not least, the growing operating costs of university residences (energy, heating, electricity bills) for the academic year 2024/2025, DiSCo has reviewed the accommodation costs as set out below.

Cost of accommodation service

Fees of the residential service	Monthly fee in Euros
For residences for the northern block:	
For single room accommodation	174.00
For accommodation in a double room	143.00
For residences for the southern block:	
For single room accommodation	191.30
For accommodation in a double room	157.67
For the residence in Latina:	
For single room accommodation	210.00
For accommodation in a double room	173.00
For Band 'A' residences	
For single room accommodation	298.00
For accommodation in a double room	253.00
For Band 'B' residences	
For single room accommodation	227.00
For accommodation in a "superior" double room	215.00
For accommodation in a double room	200.00
For residences with greater comfort:	
For single room accommodation	264.00
For accommodation in a double room	245.00

Students who have been awarded both scholarship and accommodation will have such costs deducted from the gross amount of the scholarship.

The accommodation cost is deducted from the scholarship, and calculated from the effective

date of the benefit, with the following methods:

- € 700.00 from the 1st instalment;
- the balance from the 2nd instalment.

An additional € 2 will be deducted as cost of the stamp duty.

Specific situations

- **Students enrolled in the first year beyond the legal course duration and students with disabilities enrolled in the second year beyond the legal course duration**

For scholarship holders, the overall cost of the accommodation equalling 5 and a half months will be deducted as follows:

- € 350.00 from the 1st instalment;
- the balance from the 2nd instalment.

An additional € 2 will be deducted as cost of the stamp duty.

For the remaining 5 and a half months, the student will stay in the accommodation free of charge.

[Art.31 Waiver of the accommodation](#)

Students must notify the waiver of the accommodation via ticket.

A student assigned a place to stay who renounces the benefit after taking it over shall have the cost of the accommodation service deducted from the scholarship, calculated from the effective date, including the cost relating to the month in which the renunciation takes place. They retain their out-of-town status only on the condition that they submit, by opening a ticket and at the same time as notifying the renunciation of the accommodation, a copy of a rental agreement, duly registered with the Italian Tax Authority (Agenzia delle Entrate), covering the remaining period until it reaches 10 months in the period from 1 October 2024 - 30 September 2025.

DiSCo will check the documentation and in case of irregularities/omissions, the student will be reclassified as calculated commuter.

A formal accommodation waiver, or the forfeiture for non-acceptance of the accommodation within the deadlines specified by the relevant notices, are irrevocable. Subsequent applications to reinstate the position in the ranking will not be considered.

[Art.32 Revocation and forfeiture of the accommodation benefit](#)

The accommodation benefit will be lost/forfeited for the following reasons:

- a) Failure to enrol by 10 December 2024;
- b) Graduation from a programme of studies;
- c) Students withdraw from their studies or move to another University having its legal seat outside of the Lazio Region;
- d) Students concurrently perform the civilian volunteer service, if an accommodation is assigned for the performance of said service;
- e) Only when first-year students fail to meet the minimum merit requirements by the deadline specified in this call for applications. In this case, students must refund the cost of the accommodation service from which they had benefitted until then;

- f) Failure to occupy the allocated accommodation in the ways and by the deadlines indicated in the respective notices published on the institutional website and/or in the students' personal accounts;
- g) Failure to vacate an accommodation, used in the previous academic year, by the deadline set by DiSCo for such use;
- h) Submission of a formal waiver to the benefit.

For any matters not expressly established by this call for applications, please refer to the Regulations of DiSCo's University Residences and accommodations.

Section VII - Contribution to international student mobility

Art. 33 Recipients

Students who have been awarded or are eligible for a scholarship for the academic year 2024/2025 and who have been selected by their university for international mobility programmes for the same academic year are eligible to apply, with the exception of those participating in the "thesis abroad" ("tesi all'estero") call.

Art.34 Assignment criteria

The funds available for international student mobility are earmarked as follows:

- 90% to post first-year students.
- 10% to first-year students enrolled in a second-cycle specialisation degree or PhD programme.

When filling in the online application form, students must mandatorily indicate the duration of the educational experience for which they have been selected.

Art.35 Contribution amount

Students who are granted a scholarship by DiSCo and enrolled in a Lazio-based university, including PhD students, are entitled to receive a grant supplement, subject to the availability of funds, for a maximum of 510.00 euros per month, for the participation in international mobility schemes, promoted by the European Union or other non EU institutions.

Art. 36 Contribution allocation procedure

The contribution will be paid in a single instalment by bank transfer to the account indicated by the student in the "Payment Mode" (Modalità di pagamento) section in the student's personal account.

The addition of a maximum monthly € 510.00 is paid only for the months authorized and funded by the University (this does not cover any possible extensions of the stay) up to a maximum of 10 months.

The amount of any scholarship financed through the funds of the European Union or any other specific bilateral agreement, that the student must communicate to DiSCo under penalty of losing the benefit, is deducted from this contribution.

The reimbursement for travel expenses, if not paid already by the University, is granted for up to a maximum of € 150.00.

Special cases

Beneficiaries of the accommodation grant can keep this right, on condition they do not leave the international educational experience for more than ninety days. For longer periods of

absence, the student may apply, by ticket, for an exemption that will only be granted after favourable feedback from the institution, also with regard to the availability of places.

Under no circumstances may students be classified as out-of-town, without the necessary documentation testifying that the period spent abroad as part of an international mobility programme and the time covered by the rental contract are in total of no less than ten months.

Art.37 Student's obligations

Beneficiary students must notify DiSCo within 30 days that they are back in Italy by opening a ticket.

Section VIII – Graduation award


Art.38 Recipients

Students who have been awarded a scholarship for the academic year 2023/2024, are enrolled in post-1999 (new system) or post-2004 (latest system) degree programmes, and complete a first-cycle three-year or bachelor's degree, a specialization or master's degree or a single-cycle specialization or master's degree within the legal duration of the programme in academic year 2023/2024, may benefit from a scholarship supplement equalling 50% of the scholarship amount obtained in the academic year they graduated, subject to the availability of funds.

Special cases

- Students who shorten their degree programme cannot apply for graduation awards.
- Students with disabilities are entitled to graduation awards, if they graduate within the first year beyond the legal course duration.

Art.39 Procedure to apply for the graduation award

Students must apply for the award by submitting the relevant form in their personal account , within no more than 30 days from the graduation date.

Art.40 Criteria for the definition of rankings

In the event that applications exceed the availability of funds, the benefit will be allocated on the basis of the rankings drawn up according to the following priority criteria:

1. Students who have not been declared beneficiary of graduation awards in a previous study cycle, ordered by highest degree mark and, in the case of equal marks, by the lowest ISEE/ISEEUP value referred to the latest scholarship application;
2. Students who have been declared beneficiary of graduation awards in a previous study cycle, ordered by highest degree mark and, in the case of equal marks, by the lowest ISEE/ISEEUP value referred to the latest scholarship application.

Section IX– First-year students - Specific provisions


Art.41 First-year students who enrol in a first year of a degree course, master's degree and single-cycle master's degree, first and second-cycle academic diploma (AFAM) in academic year 2024/2025.

The application form must be submitted by 22 July 2024 at 12:00pm.

The application form must also be submitted by 22 July 2024 at 12:00pm in the following cases:

- Students who are still awaiting the results of their admission tests;
- Students who are awaiting to obtain their graduation;
- Students who are awaiting the end of the procedure relative to transfers to a different course, university, etc.
- Students who are awaiting the recognition of the exams passed during international mobility schemes.

41.1 Calculation of the entry year

The year of enrolment, except in the cases governed by Articles 11.2 and 11.3, shall be calculated from the date of first enrolment as shown in Table 1 .

There should be a correspondence between the years passed from the first enrolment and the course year attended. There must be a correspondence between the years passed from the first enrolment and the course year attended. Therefore, students who repeated one or more course years are not entitled to the benefits.

Special cases

- **For students referred to in Art. 11.3** repeats will only be recognised from the academic year in which the shortening was obtained.
- **Students who have waived their studies** For those who, following a formal waiver of studies, re-enrol, the first year of enrolment starts from enrolment in the new course.

41.2 Requirements to access benefits

Completion of the enrolment by February 10, 2025 and regular enrolment at such date.

41.3 Minimum merit-based requirements

First-year students enrolled in one of the above courses in the academic year 2024/2025 are declared eligible/beneficiary provisionally, based only on the economic requirement.

The payment of the scholarship balance is subject to the attainment of a minimum merit-based requirement, identified according to the type of course as hereafter described.

41.4 Allocation procedure

The scholarship is paid in full only to students who will have obtained 20 credits, as recorded, and duly controlled by their university secretariat, by 10 August 2025.

DiSCo shall carry out the necessary controls, while no specific requirements must be fulfilled by students.

The 20 credits required must be obtained from exams taken by the student and recorded by the University in view of the attainment of the degree qualification.

The bonus (Art. 45.4 below) cannot be used to obtain the minimum merit-based requirement. In the case of recognition of validated credits, Article 6 of the Prime Ministerial Decree of 9 April 2001 applies.

41.5 Reduction of the scholarship amount

The scholarship amount is reduced to 50% for those who obtain the merit-based requirements after August 10, 2025, but no later than 30 November 2025.

41.6 Failure to attain the merit-based requirements – Revocation of the benefits

The failure to obtain 20 credits by November 30, 2025 shall cause the revocation of all the benefits, with obligation to return the amounts already received and the payment for the services used by 31 December of the year the revocation was issued and notified according to the procedures of Art. 21.

Specific situations

Extension for the attainment of the minimum requirement

Should one of the following exceptional situations occur in the academic year 2024/2025 and be appropriately documented, DiSCo may provide an extension of the minimum merit-based requirement:

- Death of any member of the student's family, as mentioned in the online application;
- Hospitalisation of the applicant for at least 10 days;
- Birth of a child;
- Events falling within the description of natural disasters.

First-year students may open a ticket by 30 November 2025, and apply for a 3-month extension of the deadline for the attainment of the minimum merit-based requirement, including the due documentation.

The extension is only valid for the purpose of confirming the students' entitlement to a scholarship for the academic year 2024/2025 and does not entitle to apply for the next year.

However, approval of a deadline extension is at DiSCo's sole discretion and technical evaluation.

If the request is accepted, the student must notify, by ticket, the achievement of the merit-based requirement within 15 days of the expiry of the extension granted, under penalty of losing the benefit.

41.7 Scholarship allocation

Deadlines Subject to any administrative barriers and the availability of funds, the scholarships will be paid to beneficiary students as follows:

- a) First-years students enrolled in a first-level degree course and single-cycle master's degree course:**
 - The first instalment of the grant, i.e. 20% of the total, will be paid by 10 November 2024;
 - An additional down payment of the grant, i.e. 30% of the total, will be paid by 27 December 2024;
 - The remaining 50% of the scholarship is paid starting from and possibly by the month of October 2025 to those students who obtained the merit-based requirement as per Art. 41.4 by August 10, 2025, and after this has been duly registered and checked by the university secretariats.
- b) First-year students of a second-cycle degree course:**
 - The first instalment of the grant, i.e. 50% of the total, will be paid by 27 December 2024;
 - The remaining 50% of the scholarship is paid starting from and possibly by the month

of October 2025 to those students who obtained the merit-based requirement as per Art. 41.4 by August 10, 2025, and after this has been duly registered and checked by the university secretariats.

Art. 42 First-year students enrolled in a post-graduate course and PhD

The application form must be submitted by 22 July 2024 at 12:00pm.

The application form must also be submitted by 22 July 2024 at 12:00pm in the following cases:

- Students who are still awaiting the results of their admission tests;
- Students who are waiting to obtain their graduation;
- Students who are awaiting the end of the procedure relative to transfers to a different course, university, etc. PhD students are entitled to the same scholarship amount as out-of-town students.

42.1 Requirements to access the benefits

Completion of the university enrolment by 10 February 2025 and regular enrolment at such date.

42.2 Merit-based requirements

First-year students in the academic year 2024/2025 are declared eligible/beneficiary provisionally, based only on the economic requirement.

The whole scholarship and the other benefits are paid upon verification of the admission to the second year.

42.3 Scholarship payment procedures

Subject to any administrative barriers and the availability of funds, the scholarships will be paid to beneficiary students as follows:

- a) The first instalment of the grant, i.e. 50% of the total, will be paid by 27 December 2024;
- b) The remaining 50% of the scholarship is paid starting from and possibly by the month of October 2025 after regular enrolment to the second year has been duly checked by the university secretariats.

Art.43 First-year students with disability grade of no less than 66%

The application form must be submitted by 22 July 2024 at 12:00pm.

The application form must also be submitted by 22 July 2024 at 12:00pm in the following cases:

- Students who are still awaiting the results of their admission tests;
- Students who are waiting to obtain their graduation;
- Students who are awaiting the end of the procedure relative to transfers to a different course, university, etc.
- Students who are awaiting the recognition of the exams passed during international mobility schemes.

PhD students are entitled to the same scholarship amount as *out-of-town* students.

43.1 Requirements to access the benefits

Completion of the university enrolment by 10 February 2025 and regular enrolment at such date.

43.2 Merit-based requirements

Students with disabilities are not required to achieve a minimum merit-based requirement. The scholarship is paid in full upon verification alone of the admission to the second year.

43.3 Scholarship allocation deadlines

Subject to any administrative barriers and the availability of funds, the scholarships will be paid to beneficiary students as follows:

- a) **First-years students enrolled in a first-level degree course and single- cycle master's degree course:**
 - The first instalment of the grant, i.e. 20% of the total, will be paid by 10 November 2024
 - An additional down payment of the grant, i.e. 30% of the total, will be paid by 27 December 2024;
 - The remaining 50% of the scholarship will be paid starting from and possibly by the month of October 2025 after regular enrolment to the second year has been duly checked.
- b) **First-year students enrolled in second-cycle degree courses and specialization degree courses and PhD courses:**
 - The first instalment of the grant, i.e. 50% of the total, will be paid by 27 December 2024;
 - The remaining 50% of the scholarship will be paid starting from and possibly by the month of October 2025 after regular enrolment to the second year has been duly checked by the university secretariats.

Section X– Post first-year students - specific provisions

Art.44 Scholarship allocation deadlines

Subject to any administrative barriers and the availability of funds, the scholarships will be paid to beneficiary students as follows:


- The first instalment of the grant, i.e. 50% of the total, will be paid by 27 December 2024;
- The residual amount of the scholarship, i.e. 50% of the total, will be paid from the month of June 2025. Accommodation beneficiaries will receive the second instalment in September 2025 after verification that they left the accommodation by 31 July 2025.

Art.45 Post first-year students enrolled in first-cycle or second-cycle or single-cycle master's degree courses, including the new music and art degrees under the post-1999/ "new" system

45.1 Requirements to access the benefits

Completion of the university enrolment by 10 February 2025 and regular enrolment at such date.

45.2 Calculation of the entry year

The entry year is calculated from the first enrolment date, as Table 1 .

There should be a correspondence between the years passed from the first enrolment and the course year attended. There must be a correspondence between the years passed from the first enrolment and the course year attended. Therefore, students who repeated one or more course years are not entitled to the benefits.

Special cases

Students who withdrew from their studies

For the students who formally withdrew from their studies and enrol again, the entry year starts at the enrolment date in the new course.

45.3 Merit-based requirements


Merit-based requirements are assessed based on the total credits/exams earned in total and duly recorded from the date of enrolment to 10 August 2024, as established in Table 2 in Annex H .

Table 2 - Number of credits to be acquired

Course year 2024/2025	Three-year Bachelor's degree	Single-cycle Master's degree courses	Two-year Post-graduate/ Master's degree Courses
2nd	25	25	30
3rd	80	80	-
4th	-	135	-
5th	-	190	-
1st beyond the legal course duration	135	245	80
6th (Medicine)	-	245	-
1st beyond the legal course duration (Medicine)	-	300	-

Special cases

Students enrolled in the courses referred to in Table 3 of Annex H the merit requirements are assessed on the basis of the credits/exams acquired in total and duly recorded from the time of enrolment up to 10 August 2024 as determined in the same Table 3 and to be admitted to the course year for which the credits are required

Table 3 - Number of credits to be acquired - Specific situations

University	Faculty	Type of Course	Course	Course year	No. of credits
Sapienza	Mathematics, physical and natural sciences	Two-year Master's degree (Ministerial Decree 509)	Astronomy and Astrophysics	1st beyond legal course duration	63
			Physics		
			Ecobiology		
			Genetics and Molecular Biology		
			Neurobiology		
			Biology and Cell Technology		
			Environmental Monitoring and Redevelopment		
LUISS	All faculties	Three-year Bachelor's degree	All courses	2nd	31
				3rd	100
				1st	155
	All faculties	Single-cycle Post graduate/Master's degree	All courses	2nd	31
				3rd	100
				4th	168
				5th	230
				1st	265
	All faculties	Two-year Post-graduate/Master's degree	All courses	2nd	38
				1st	90

LUMSA	All faculties	Three-year Bachelor's degree	All courses	2nd	31
				3rd	100
				1st	155
	All faculties	Single-cycle Post-graduate/Master's Degree	All courses	2nd	31
				3rd	100
				4th	168
				5th	230
				1st	265
	All faculties	Two-year Post-graduate/ Master's degree	All courses	2nd	38
1st				90	
UNINT	All faculties	Three-year Bachelor's degree	All courses	2nd	31
				3rd	100
				1st	155
	All faculties	Two-year Post-graduate/ Master's degree	All courses	2nd	38
				1st	90

Students with disability of no less than 66%

Merit-based requirements are assessed based on the credits/exams earned in total and duly recorded from the date of enrolment to 10 August 2024, as established in Table 4 in Annex H



Table 4 - Number of credits to be acquired for students with disabilities

Course year	Three-year Bachelor's degree Course	One-year Bachelor's degree Courses	Two-year Post-graduate/ Master's degree Course
2nd	15	15	18
3rd	56	56	-
4th	-	94	-
5th	-	133	-
1st beyond the legal course duration	94	171	56
2nd beyond the legal course duration	133	222	94
6th (Medicine)	-	171	-
1st beyond the legal course duration (Medicine)	-	222	-
2nd beyond the legal course duration (Medicine)	-	228	-

45.4 Bonus

In addition to the credits earned and duly registered, post first-year students who have failed to earn the merit-based requirements may use the bonus credits, whose value is decided from the year of first use according to the following procedures:

Available bonus credits	Course year
5 credits	If used for the first time to obtain benefits in the second year of a three-year or single-cycle degree course
12 credits	<ul style="list-style-type: none"> ● If used for the first time to obtain benefits in the third year of a three-year course or single-cycle Master's degree ● If used the first time to obtain the benefits for the master's degree course
15 credits	If used the first time to obtain the benefits in the years after the third course year for single-cycle degree programmes or if used by students enrolled in the first year beyond the legal course duration for three-year degree programmes.

The bonus may be used also partially: in this case, the residual credits can be used during the remaining university degree.

To meet the merit-based requirements, students enrolled in a second-cycle specialization degree may use the remaining bonus credits left unused in the first-cycle three-year degree programme, up to a maximum of 12 credits.

The application to use the bonus must be filed mandatorily at the same time as the application for the benefits.

Special cases

Bonus for students coming from universities in other regions

For students who have transferred to a Lazio-based University from a non-Lazio-based University, the bonus requested at the time the application was submitted will only be awarded once DiSCo has verified the residual bonus credits with the University of origin.

Students excluded from the bonus

The following students cannot use the bonus:

- a. Students who have obtained the recognition of credits/exams passed abroad, including the credits for foreign academic qualifications;
- b. Post first-year students who have already earned enough credits to obtain the benefits specified in this call for applications;
- c. Students who have obtained a shortening of the degree programme, for any reason;
- d. Students already having a degree obtained abroad;
- e. Students enrolled in a second-cycle specialization degree with an entry degree from a pre-1999 (old system) programme;
- f. First-year students of a first-cycle three-year degree, second-cycle specialization degree, or single-cycle specialization or master's degree;
- g. Students enrolled in a second-cycle specialization degree, who have moved from a pre-1999 (old system with exam-based merit) to a post-1999 (new system) course to obtain their first-cycle three-year degree.

45.5 Documentation on merit to attach to the application

Based on the student's declarations, the computer system may request that specific documents be attached to the online form to complete the application.

Documentation for the credits not registered on the exam certificate.

Credit type	Documents required
Credits from laboratories, internships and training activities	certification issued by the university secretariat attesting to credits accrued as at 10/08/2024
Credits from exams divided into multiple modules	
Credits from internships	certification issued by the course secretariat attesting to the hours and corresponding credits accrued as at 10/08/2024

The above documentation must be produced on university letterhead and stamped with the university's stamp and attached to the application by 12:00pm on 12 August 2024, under penalty of exclusion.

Art. 46 Post first-year students enrolled in a post-graduate course and PhD programme

PhD students are entitled to the same scholarship amount as *out-of-town* students.

46.1 Requirements to access benefits

Completion of the enrolment by 10 February 2025 and regular enrolment at such date.

46.2 Merit-based requirements

The whole scholarship and the other benefits are paid upon verification of the admission to the subsequent year.

Section XI – Final provisions

Art.47 Checks, revocations, penalties, disclosure requirements

According to the applicable regulations, DiSCo thoroughly checks if the declarations produced by beneficiary or eligible students are true and correct.

To this purpose, other than asking the students for any record that can substantiate the truthfulness of their statements, DiSCo can conduct any investigations it may deem reasonable, even with the help of the competent authorities, public bodies or law enforcement agencies, including:

- Tax police (Polizia Tributaria);
- Guardia di Finanza;
- State Police;
- Municipalities;
- Land and territorial agency (Agenzia del Territorio);
- Schools of all levels;
- Mutual entities;
- INPS (National Social Security Institute);
- Universities;
- Italian Tax Authority (Agenzia delle Entrate);
- Embassies or Consulates;
- Other bodies and organizations that provide services or benefits for the Right to Education;
- Other offices that hold data relative to economic conditions/merit and personal status.

47.1 Assessment of inconsistencies and related sanctions

In the event that, during the course of verification procedures, discrepancies are found between the students' statements and the findings of the inspections, DiSCo will proceed to revoke the benefits and initiate the applicable administrative procedure against the student concerned.

If the investigations prove that the students made false statements about themselves or their

families, without prejudice to Art. 316 ter of the Criminal Code, such students will lose all benefits and will be fined to pay three times the amount received and to refund the cost of all services used, and they will no longer be entitled to receive any grant whatsoever throughout their academic career, as specified in Art. 10, paragraph 3 of Legislative Decree no. 68/2012


[Art. 48 Termination rule for cases not contemplated in this notice](#)

For the cases not covered in the previous articles, DiSCo reserves the right to apply the measures regulating similar cases or matters, the general principles of the rules, and the practices and customs consolidated by the Administration, in this order.

However, DiSCo's technical-administrative discretion will be exercised.

In the cases described in the above paragraph, the General Director, upon proposal of the Manager in charge of scholarships and benefits, shall adopt the relevant measure.

[Art.49 Confidentiality and Privacy](#)

Prior to the completion of the online application, a specific notice  will inform students that DiSCo will process their data and information, pursuant to Art. 13 GDPR 679/2016.

Personal data are processed only for the exclusive purpose of giving due execution to all the obligations under this call for applications.

In any case, DiSCo undertakes to process the personal data provided according to the principles of correctness, lawfulness and transparency in full compliance with the aforementioned European Regulation No. 679/2016 and Legislative Decree no. 196/2003 and subsequent amendments and additions, with particular regard to the safety measures to be taken, pursuant to Art. 32 of EU Regulation 679/2016.

In particular, in the implementation of all the activities related to the execution of the requirements of this call and that may involve the processing of personal data, DiSCo undertakes to act in accordance with the regulations in force by observing appropriate organizational and technical measures, as well as suitable actions to ensure the security of information in terms of confidentiality, availability and integrity of the personal data processed and to prevent the risk of destruction, loss or alteration, even accidental, of data and information.

For the purposes of this call for applications and any connected activities, the Data Protection Officer is the General Director, Via Cesare De Lollis 24b, 00185 Rome.

[Art.50 Final provisions](#)

The provisions of this call for applications may be subject to change in light of different and subsequent national and regional decrees on the right to study and safety.

Annexes

[Annex A – Structure](#)

[Annex B – Commuters](#)

[Annex C – Out-of-town](#)

[Annex D – Outline of the consular declaration](#)

[Annex E – List of Particularly Disadvantaged and Developing Countries](#)

[Annex F – Annual exchange/currency list](#)

[Annex G – List of University Residences](#)

[Annex H – Reference tables Annex](#)

[Annex I - Cost of accommodation](#)

[Annex L – Deadlines](#)



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